



**City of Ashtabula**  
Ashtabula City Council Special Meeting  
Wednesday, December 1, 2021 at 6:30 PM  
Council Chambers  
4717 Main Avenue

Minutes

**Opening of Organizational Meeting**

**Call to Order**

The Organizational meeting of the Ashtabula City Council was called to order at 6:30 p.m. by Council President Roskovics.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Roll Call**

**Members Present:** Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines, President John Roskovics, Vice President Michael Speelman

**Absent:** none

**Officers Present:** City Manager James Timonere, City Solicitor Cecilia Cooper, Finance Director Traci Welch, Clerk of Council Stacy Senskey

**Absent:** none

**Sunshine Law Certification**

A quorum was established as defined by Ashtabula City Council Rules of Order. The meeting met the requirements of the Ohio Sunshine Laws Open Meetings Act.

**Official Oath of Office**

**WELCOME\*\*\***

**Stacy H. Senskey, Clerk of Council, CMC**

**OPENING REMARKS\*\*\***

**John S. Roskovics, President of Council**

**\*\*\* OATH OF OFFICE \*\*\***

**Name: Ms. RoLesia Holman**

**Position: Ward 3 Councilor**

**Holding Bible: Mr. Adam Holman, father**

**Witness: Mrs. Betty Holman, mother**

**Administering Oath: The Honorable Albert S. Campese,  
Judge, Ashtabula County Court of Common Pleas**

**Juvenile/Probate Divisions**

**Name: Mrs. Jodi Mills**  
**Position: Ward 4 Councilor**  
**Holding Bible: Mr. Larry Mills, husband**  
**Witness: Ms. Amanda Mills, daughter**  
**Administering Oath: The Honorable Albert S. Campese,**  
**Judge, Ashtabula County Court of Common Pleas**  
**Juvenile/Probate Divisions**

**Name: Ms. Jane E. Haines**  
**Position: Ward 5 Councilor**  
**Holding Bible/Witness: Mr. Chris DiGiacomo, fiancé**  
**Administering Oath: The Honorable Laura DiGiacomo,**  
**Judge, Ashtabula Municipal Court**

**COMMENTS\*\*\***  
**City Officials, Visitors, Clerk of Council**

**CLOSING REMARKS\*\*\***  
**Michael D. Speelman, Vice-President of Council**

**CLOSING PRAYER\*\*\***  
**Reverend Christopher McCain**

**Statement of Purpose**

**At 6:30 p.m. on the first day of December following a regular municipal election, or if such day be Sunday, on the day following, the Council shall meet at the usual place for holding the meetings of the legislative body of the City for the purpose of organization.**

**City Council - Member Roster**

**Review/ Amend/ Vote to Accept**

**Motion:** Ward 1 Councilor Foglio moved to accept the City Council - Member Roster; Vice President Speelman seconded.

**Discussion:**

**VOTE**

**Yeas:** President Roskovics, Vice President Speelman, Ward 1 Councilor Foglio, Ward 2 Councilor Crawford, Ward 3 Councilor Holman, Ward 4 Councilor Mills, Ward 5 Councilor Haines

**Nays:** None

The City of Ashtabula's City Council - Member Roster was unanimously accepted as presented.

**Committees of City Council**

- **Committee Roster: Review/ Amend/ Vote to Accept**
- **Monthly Meetings: Determine Day/Time of meetings, Chairs/Vice-Chairs**
- **Committee Purposes: Review/ Amend/ Vote to Accept**
- **Report of Meetings 2017 to present**
- **Ongoing/Pending Agenda Items**
- **Goal Setting**

**Motion:** Ward 1 Councilor Foglio moved to accept Committee Roster; Ward 2 Councilor Crawford seconded.

**Discussion:**

**VOTE**

**Yeas:** President Roskovics, Vice President Speelman, Ward 1 Councilor Foglio, Ward 2 Councilor Crawford, Ward 3 Councilor Holman, Ward 4 Councilor Mills, Ward 5 Councilor Haines

**Nays:** None

The Committee Roster was unanimously accepted as presented. Ward 3 Councilor Holman now serves as Vice Chair of the Public Works/ Public Utilities/ Cable/ Schools Committee. Ward 4 Councilor Mills now serves as Vice Chair of the Community Development/ Economic Development/ Parks & Recreation Committee and as a member of the Public Works/ Public Utilities/ Cable/ Schools Committee. Clerk of Council Senskey will add the accepted City Council - Member Roster and Committee Roster to the City's website and display them on the Municipal Bulletin Board.

**Motion:** Ward 1 Councilor Foglio moved to accept Committee Purposes; Vice President Speelman seconded.

**Discussion:**

**VOTE**

**Yeas:** President Roskovics, Vice President Speelman, Ward 1 Councilor Foglio, Ward 2 Councilor Crawford, Ward 3 Councilor Holman, Ward 4 Councilor Mills, Ward 5 Councilor Haines

**Nays:** None

The Committee Purposes were unanimously accepted as presented.

## **City Council Rules of Order**

### **Review current City Council Rules of Order**

### **President's Remarks/ Comments/ Instructions**

Council President Roskovics advised the Councilors they should speak freely during discussions once a fellow Councilor finishes speaking. He feels it is not necessary to formally ask the Chair for recognition before speaking, though Councilors are welcome to follow the practice. He emphasized that the Council will conduct meetings showing respect to one another.

### **Administrative Matters**

#### **December 2021 Calendar**

Ashtabula City Council will meet for a Public Hearing for the City of Ashtabula 2022 "Tentative Appropriation" Budget on Monday, December 6th at 6:00 p.m. in Council Chambers. The Pre-Council meeting will begin at 6:30 p.m. followed by the Regular Council Meeting at 7:00 p.m.

#### **Councilor Notebooks**

#### **Chromebook/Email/CivicClerk/Website Review**

#### **Most Recent Salary/Payroll Legislation for Ashtabula Municipal Court, Ashtabula City Health District, and City of Ashtabula Employees**

#### **City of Ashtabula Ward Map and Boundaries**


#### **Miscellaneous Discussion**

Vice President Speelman encouraged the Councilors to ask for explanations when unsure of a topic. City Manager Timonere congratulated the newest members of Council. It has been ten years since he first took his oath of office as City Manager. He extended his assistance and will keep the


Councilors as informed as possible, following appropriate protocols. Finance Director Welch invited the Councilors to call, email, or stop by her office for explanations about City financials. She looks forward to working with everyone and congratulated the new Councilors. City Solicitor Cooper congratulated the newly elected and re-elected members of Council. She offered assistance with questions about City ordinances and the Ohio Revised Code.

**Adjournment**

The meeting was adjourned at 6:57 p.m. by Council President Roskovics.

  
\_\_\_\_\_  
Clerk of Council, Stacy H. Senskey

Attested By:

  
\_\_\_\_\_  
President of Council, John S. Roskovics

Date Approved:

  
\_\_\_\_\_

Supplements Attached:

- Ashtabula City Council Member Roster
- Ashtabula City Council Committees Roster
- Ashtabula City Council Committee Purposes





## CITY OF ASHTABULA OFFICE OF THE CITY COUNCIL

4717 Main Avenue  
Ashtabula, Ohio 44004

Website: [www.cityofashtabula.com](http://www.cityofashtabula.com)  
Facebook: [www.facebook.com/COAOhio](http://www.facebook.com/COAOhio)  
Instagram: [coahio](https://www.instagram.com/coahio)

### **Mr. John S. Roskovics, President (D)**

12/01/2019 thru 11/30/2023

Phone: 440-964-3140 (h)

Email: [president@cityofashtabula.com](mailto:president@cityofashtabula.com)

### **Mr. Michael D. Speelman, Vice President (R)**

12/01/2019 thru 11/30/2023

Phone: 910-459-9237 (c)

Email: [vicepresident@cityofashtabula.com](mailto:vicepresident@cityofashtabula.com)

### **Mrs. Kym A. Foglio, Ward 1 (D)**

12/01/2019 thru 11/30/2023

Phone: 440-964-0321 (h)

Email: [ward1@cityofashtabula.com](mailto:ward1@cityofashtabula.com)

### **Mr. Calvin Crawford, Ward 2 (D)**

12/01/2019 thru 11/30/2023

Phone: 440-992-9221 (h)

Email: [ward2@cityofashtabula.com](mailto:ward2@cityofashtabula.com)

### **Ms. RoLesia R. Holman, Ward 3 (D)**

12/1/2021 thru 11/30/2025

Phone: 440-964-3140

Email: [ward3@cityofashtabula.com](mailto:ward3@cityofashtabula.com)

### **Mrs. Jodi Mills, Ward 4 (D)**

12/1/2021 thru 11/30/2025

Phone: 440-812-5916 (c)

Email: [ward4@cityofashtabula.com](mailto:ward4@cityofashtabula.com)

### **Ms. Jane E. Haines, Ward 5 (R)**

12/1/2021 thru 11/30/2025

Phone: 440-998-1635 (h)

Email: [ward5@cityofashtabula.com](mailto:ward5@cityofashtabula.com)

### **Mrs. Stacy H. Senskey, CMC**

#### **Clerk of Council**

**Appointed (9/3/2019)**

Phone: 440-992-7119 (o) 440-998-4457 (f)

Email: [clerkofcouncil@cityofashtabula.com](mailto:clerkofcouncil@cityofashtabula.com)

OUR MISSION IS TO PROVIDE SERVICES AND PARTNER WITH OUR CITIZENS, BUSINESSES AND NEIGHBORS TO  
ENHANCE THE QUALITY OF LIFE FOR ALL WHO LIVE IN AND VISIT ASHTABULA.



**CITY OF ASHTABULA  
OFFICE OF THE CITY COUNCIL**

**4717 Main Avenue  
Ashtabula, Ohio 44004**

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Instagram: [coaohio](https://www.instagram.com/coaohio)

**ASHTABULA CITY COUNCIL  
COMMITTEE ROSTER**

JOHN S. ROSKOVICS  
PRESIDENT

MICHAEL D. SPEELMAN  
Vice President

KYM A. FOGLIO  
Ward 1 Councilor

CALVIN CRAWFORD  
Ward 2 Councilor

ROLESIA R. HOLMAN  
Ward 3 Councilor

JODI MILLS  
Ward 4 Councilor

JANE E. HAINES  
Ward 5 Councilor

STACY H. SENSKEY, CMC  
Clerk of Council

**COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/PARKS & RECREATION  
(CD/ED/P&R)**

**MEETING DATE/TIME: (2<sup>nd</sup> Tuesday @ 4:00 p.m.)**

Jane Haines – Chair and Council’s Liaison to Ashtabula City Parks & Recreation Board  
Jodi Mills – Vice Chair  
John Roskovics

**FINANCE & PERSONNEL - (F&P)**

**MEETING DATE/TIME: (3<sup>rd</sup> Friday @ 8:30 a.m.)**

Kym Foglio – Chair  
Jane Haines – Vice Chair  
John Roskovics

**PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS - (PW/PU/C/S)**

**MEETING DATE/TIME: (4<sup>th</sup> Monday @ 5:00 p.m.)**

Calvin Crawford – Chair  
RoLesia Holman – Vice Chair  
Jodi Mills

**SAFETY FORCES - (SF)**

**MEETING DATE/TIME: (4<sup>th</sup> Monday @ 8:45 a.m.)**

Michael Speelman - Chair  
Kym Foglio – Vice Chair  
John Roskovics

- The Council President will serve as ex-officio member of all committees with the exception of the committee(s) on which, he/she is an actual member.
- Meetings will take place in the rooms noted below unless otherwise announced.

**MEETINGS**

Committee Meetings  
Pre-Council Meetings  
Regular Meetings  
Public Hearings  
Special Meetings  
Work Sessions

**MEETING LOCATIONS**

Muni. Bldg. Council Chambers - 1<sup>st</sup> Floor  
Muni. Bldg. Council Chambers - 1<sup>st</sup> Floor - 630p  
Muni. Bldg. Council Chambers - 1<sup>st</sup> Floor - 7p  
Muni. Bldg. Council Chambers - 1<sup>st</sup> Floor  
Muni. Bldg. Council Chambers - 1<sup>st</sup> Floor  
Muni. Bldg. Council Chambers - 1<sup>st</sup> Floor

OUR MISSION IS TO PROVIDE SERVICES AND PARTNER WITH OUR CITIZENS, BUSINESSES AND NEIGHBORS TO ENHANCE THE QUALITY OF LIFE FOR ALL WHO LIVE IN AND VISIT ASHTABULA

# ASHTABULA CITY COUNCIL COMMITTEE PURPOSES

As the Legislative Branch of government, City Council is responsible for working closely with the Administrative Branch of government to consider legislation (ordinance and resolutions) pertinent to the operations of our local government. The list below reflects the functions of each committee. Committees act as review boards but are unable to make decisions void of a majority vote of the full Council.

## COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/PARKS & RECREATION

- **Community Development**
  - Support community events and projects by attending and/or volunteering
  - Generate solutions to common community problems and issues
  - Meet with community leaders, companies and organizations to:
    - Learn about what they are doing
    - Exchange ideas on how to enhance our community
    - Determine what the Legislative Branch of government may do to help them succeed
  - Report activities of committee and community events and projects at regular council meetings or via email notices
  
- **Economic Development**
  - Support project and efforts to improve the economic, social and well-being of the residential and business communities
  - Meet with community leaders, companies and organizations to:
    - Learn about what they are doing
    - Exchange ideas on how to enhance our community
    - Determine what the Legislative Branch of government may do to help them succeed
  - Report activities of committee and community events and projects at regular council meetings or via email notices

- **Parks & Recreation**

- Support projects and efforts to enhance the communities quality of life
- Work closely with and review projects of the Ashtabula City Parks and Recreation Board
- Ensure Parks & Recreation Levy funds are being spent in accordance with levy campaign promises
- Announce events

## **FINANCE & PERSONNEL**

- **Finances**

- The Legislative Branch 'holds the purse strings' of local government; therefore works closely with the Finance Director and City Manager to:
  - Discuss
  - Review
  - Make suggestions
  - Make legislation requests

- **Personnel**

- Address personnel matters in the departments that report to Council
  - [Clerk of Council] and [Finance Department]
- Approve Fire and Police Chief hires
- Approve union contract financing
- City Manager Jim Timonere welcomes Council President or committee designee to attend union contract negotiations; President said he will leave up to committee to attend



## **PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS**

- **Public Works/Public Utilities/Cable**
  - Work with City Manager to address concerns re:
    - Streets, Sewers, Sanitation, Water Pollution, Street Lighting, Recycling
    - Address legislation needs pertinent to departmental operations
    - Residential water, electric, gas, and cable
    - Meet with utility and cable providers to discuss local government and residents are facing with their services, fees, etc
  
- **Schools**
  - Keep lines of communication open with School Board and Superintendent in order to work together
  - Support Mission Statement
  - Support school activities
  - Announce school events

## **SAFETY FORCES**

- **Police and Fire**
  - Address legislation needs pertinent to the functions of the departments
  - Address legislation needs pertinent to the functions of the Civil Service Commission
  
- **Request traffic control studies and recommendations**