

## CITY OF ASHTABULA BOARDS & COMMISSIONS

for more information, please contact bsanders@cityofashtabula.com or clerkofcouncil@cityofashtabula.com

### **ADMINISTRATIVE BOARD (Planning & Community Development keeps minutes)**

Meets as needed (CO Chapter 1111)

7 resident members; 5 year terms; 2 members must be from Planning Commission

**Appointed by City Manager (2 will serve on Planning Commission)/Approved by Council**

|                           | <b><u>Term Expires</u></b> |
|---------------------------|----------------------------|
| Tony Collette             | 05/01/15                   |
| Nick Detore (Pl Cm Mbr)   | 05/11/20                   |
| Richard Vendetti          | 05/12/22                   |
| James Trisket (Pl Cm Mbr) | 12/07/19                   |
| <b>VACANT</b>             |                            |
| <b>VACANT</b>             |                            |
| Roxene Trebuchon          | 03/31/20                   |

### **ASHTABULA HISTORIC PRESERVATION COMMISSION (formerly Architectural and Restoration Review Board)**

Required to meet monthly at a place open to the public with advance advertised notice

7 members (resident of/employed in/own or operate business in Ashtabula City) who demonstrated a special interest, experience, or knowledge of history, architecture or a related discipline;

Chair notifies Clerk of Council of vacancy which must be filled within 60 dys

At least 2 members shall be preservation-related professionals in various fields

City Council shall designate (1) of its members to serve as a non-voting liaison to the AHPC (Council Clerk keeps minutes)

**City Council appoints 4 / City Manager appoints 3 - 2 yr terms (Ord. 2019-88 - 8/5/2019)**

|                      | <b><u>Term Expires</u></b> |
|----------------------|----------------------------|
| Roberta Madar-Pruett | 12/05/20                   |
| *Joseph Perry        | 02/02/18                   |
| Kathy Eames          | 03/07/21                   |
| Julene Schwarz       | 08/18/20                   |
| David Payne          | 08/18/20                   |
| *Ann Rapose, Chair   | 04/30/20                   |
| *Kathy Presciano     | 02/02/18                   |
| John Roskovics       | when replaced              |

**ASHTABULA COUNTY CONVENTION FACILITIES AUTHORITY BOARD**  
**Appointed by City Manager - Governed by the County (County keeps minutes)**

|                      | <b><u>Term Expires</u></b> |
|----------------------|----------------------------|
| *Jean Bento (D)      | 05/20/22                   |
| *Anthony Kosicek (D) | 05/20/22                   |
| *Brent Bunnell (R)   | 05/20/22                   |

**ASHTABULA METROPOLITAN HOUSING AUTHORITY (Keeps own minutes)**

Meets the last Wednesday of the month @ 3:00 p.m.

5 members (must be residents of the Housing Authority Territory), 1 member appointed by Ashtabula County Probate Court, (1) member appointed by Ashtabula County Court of Common Pleas, (1) member appointed by the County Board of Commissioners, and **2 members appointed by the Chief Executive Officer of the most populous city in the territory (\*Ashtabula City Manager)**; (5) year terms. ORC 3735.27

|                | <b><u>Term Expires</u></b> |
|----------------|----------------------------|
| Steve Sargent  | 05/01/21                   |
| Mark Astorino  | 05/01/21                   |
| Tony Collette  | emeritus member            |
| *Amy Coursen   | 01/31/23                   |
| *Betty Jackson | 01/31/22                   |
| Moises Cirilo  | 03/17/24                   |

**BOARD OF HEALTH (Keeps own minutes)**

Meets the third Wednesday of the month @ 1:30 p.m. (CO Chapter 159/ORC 3709.05)

5 members, (\*\*1 from Health Licensing Council, City Manager as Board President; 5 year terms  
**Appointed by City Manager/Approved by Council** CO Chapter 159 (established in or b4 1950)

|                               | <b><u>Term Expires</u></b> |
|-------------------------------|----------------------------|
| Terence Guerriero             | 05/01/24                   |
| **David DeGeorge              | 02/03/27                   |
| Maria Fowler                  | 09/01/26                   |
| Ruth Simon                    | 05/01/24                   |
| Christine Seuffert            | 04/30/24                   |
| James Timonere, President/Mgr | when term expires          |

**[CITY] LOCAL BOARD OF TAX REVIEW (Finance Department keeps minutes 7 years)**

Meets to hear appeals (O.R.C. Section 718.11 as of January 1, 2016)

**3 members - (1) by City Manager - term is for as long as Manager desires;  
(2) Council - 2 year terms**

Manager's appointments may be employees but not finance department,  
including income staff or staff directly involved with city tax matters

Council appointments may not be employees, elected officials or contractors with city  
or 5 years immediately preceding date of appt

**Term Expires**

Lisa Fuller-Grippi (Council)

02/17/22

Shelley Huff (Council)

03/01/22

\*Fran Hanselman

at Manager's discretion

**CIVIL SERVICE COMMISSION (keeps own minutes - 6 years)**

(City Charter Section 40 & CO Section 145.03) Meets the third Wednesday of every month @ 5:00 p.m.

Commission elects Chair and Co-Chair/Chair also serves as Secretary

3 members (with no more than 2 members from the same political party)

6 year terms; **Appointed by City Council**

**Term Expires**

Richard Balog (D) Chairman

02/02/27

Roberta Madar-Pruett ( R )

05/09/23

Sally Bradley (D)

03/21/23

**COMMUNITY REINVESTMENT AREA HOUSING COUNCIL (Planning & Comm Dev keeps minutes)**

Meets as needed (ORC 3735.66 / 3735.69) Housing Council shall make annual inspection of properties w/I CRA area  
for granted exemptions

Hears appeals of Planning & Community Development Department Director's decision to grant or deny abatements

By March 31, municipality submits report to Director of Development summarizing activities & projects of exempted ar

**Appointments: \*2 Manager; 2 Council; 1 Planning Commission; \*\*2 chosen by the first five**

**members (both must be city resident & (1) must be chosen by Asht. Area City Schools per lawsuit;**

**3 year terms**

**Term Expires**

\*Jodi Lane, Secretary

Manager

12/31/2018

\*James Paulchel

Manager

12/31/2018

**VACANT**

Council

**VACANT**

Council

George Toth

Pln Cmn Mbr

12/31/2018

\*\*David Boyer

School

12/31/2015

\*\*Jeanne Bento

Committee Appointment

12/31/2015

**DEPOSITORY COMMISSION (keeps own minutes - 7 years)**

Meets as needed (CO Chapter 163/ORC Chapter 135)

**Members: President of Council (Commission President), Finance & Personnel Committee Chair  
City Manager, City Solicitor, Finance Director (Commission Secretary); no terms**

|                   |  | <b><u>Term Expires</u></b> |
|-------------------|--|----------------------------|
| John Roskovics    | Council President/Commission President | when term expires          |
| Kym Foglio        | Finance & Personnel Committee Chair    | when term expires          |
| James Timonere    | City Manager                           | when term expires          |
| Cecilia M. Cooper | City Solicitor                         | when term expires          |
| Traci Welch       | Finance Director/Commission Secretary  | when emp expires           |

**FAIR HOUSING BOARD (Planning & Community Development keeps minutes - 5 years)**

Meets as needed (CO 515.05)

5 members; qualified electors of the City (including 1 City employee who serves as Executive Secretary);  
**Appointed by City Manager;** City Manager shall be ex-officio Board member; 3 year terms

|  |            | <b><u>Term Expires</u></b> |
|--|------------|----------------------------|
| Isabel Giangola  |            | 12/31/2015                 |
| Tony Collette  |            | 12/31/2015                 |
| Regina Wells   |            | 12/31/2015                 |
| <b>VACANT - Secretary - must be City employee - Yearly Stipend</b> |            |                            |
| James Timonere, City Manager                                       | Ex-Officio | when term expires          |

**HEALTH DISTRICT LICENSING COUNCIL (Health Dept keeps minutes, sets retention period)**

Meets twice a year; location designated by Licensing Council (ORC 3709.41) - 5 year terms

**Appointed by City Manager;** \*\*Health Council selects one member to serve on Board of Health

The number of members depends on the types of businesses licensed at any given time

Terms of appointment shall be in accordance with Health District Licensing Board's By-Laws

|  | <b><u>Term Expires</u></b> |
|--|----------------------------|
| **David DeGeorge (FSO)                       | 02/04/27                   |
| Christine Peters (Retail Food Establishment) | 02/04/27                   |
| Trevor Sprague (Pools & Spas)                | 02/04/27                   |
| Mark Brockway (Campgrounds)                  | 02/04/23                   |
| Ronald R. Kister (Marina)                    | 02/04/23                   |
| Chris Rhodes (Tattoo)                        | 02/04/25                   |

**HOUSING APPEALS BOARD**

Meets as needed (CO Section 1361.06)

5 members; US citizen; City resident; overlapping 3 year terms (or until a successor is appointed)

**Appointed by City Manager/Approved by Council**

(Planning & Com Dev keeps minutes - 7 yrs or no longer admn value)

|                   | <b><u>Term Expires</u></b> |
|-------------------|----------------------------|
| Arlene Kerneklian | 10/03/15                   |
| <b>VACANT</b>     |                            |
| Cindy St. Angelo  | 05/01/18                   |
| Debra Blair       | 04/01/18                   |
| Terry Hackathorn  | 10/03/16                   |

**JEDD BOARD - ASHTABULA TOWNSHIP (Finance Department keeps minutes)**

(Created 2013 - ORC 715.72) (Meets once a year- ORC Section 715.78)

**5 mbrs; 1 ea representing/appted by: City/Mgr; Twnshp/Trustees;**

**Bus Ownrs/Mgr & Trustees; District Emp/Mgr & Trustees; JEDD Bd apptee**

(After initial terms, all members shall serve 4 year terms)

|                                       | <b><u>Term Expires</u></b> |
|---------------------------------------|----------------------------|
| Traci Welch - City Rep                | 12/31/2018                 |
| Bambi Paulchel - Township Rep         | 12/31/2020                 |
| Ron Kister - Business Owner Rep       | 12/31/2021                 |
| <b>VACANT - District Employee Rep</b> |                            |
| Jaymee Vest, Board Rep                | 12/31/2021                 |

**JEDD BOARD - SAYBROOK TOWNSHIP - Depot Road (Finance Department keeps minutes)**

(Created 2013 - ORC 715.72) (Meets once a year- ORC Section 715.78)

**5 mbrs; 1 ea representing/appted by: City/Mgr; Twnshp/Trustees;**

**Bus Ownrs/Mgr & Trustees; District Emp/Mgr & Trustees; JEDD Bd apptee**

(After initial terms, all members shall serve 4 year terms)

|   | <b><u>Term Expires</u></b> |
|---|----------------------------|
| Traci Welch - City Rep                  | 7/15/2022                  |
| Sis. Maureen Burke - Business Owner Rep | 7/15/2020                  |
| Roland Valentic - District Employee Rep | 7/15/2021                  |
| Norman Jepson - Township Rep            | 7/15/2019                  |
| Marc Pope - Board Rep                   | 7/15/2021                  |

**JEDD BOARD - SAYBROOK TOWNSHIP - JEDD II (Finance Department keeps minutes)**

(Created 2013 - ORC 715.72) (Meets once a year- ORC Section 715.78)

**5 mbrs; 1 ea representing/appted by: City/Mgr; Twnshp/Trustees;**

**Bus Ownrs/Mgr & Trustees; District Emp/Mgr & Trustees; JEDD Bd apptee**

(After initial terms, all members shall serve 4 year terms)

|                                  | <b><u>Term Expires</u></b> |
|----------------------------------|----------------------------|
| Traci Welch - City Rep           | 5/31/2020                  |
| Norman Jepson - Township Rep     | 5/31/2021                  |
| Jean Makesh - Business Owner Rep | 5/31/2022                  |
| <b>Vacant - Employee Rep</b>     |                            |
| <b>Vacant - Board Rep</b>        |                            |

**LOAN REVIEW COMMITTEE (Revolving Loan Fund)**

Meets as needed (Charter Section 37 & CO Chapter 173)

5 members (1 Bank Loan Officer 1 Acctnt, 2 Small Business Owners, Finance Director); 3 year terms

**Appointed by City Manager; Approved by Council**

(Fin Dpt keeps min - 7 yrs or no longer admn value)

|                                     | <b><u>Term Expires</u></b> |
|-------------------------------------|----------------------------|
| Traci Welch, Finance Director       | when employment expires    |
| Duane C. Arcaro (accountant)        | 12/31/15                   |
| Bret Cimorell (small bus. owner)    | 12/31/15                   |
| Michael DeFina (small bus. owner)   | 12/31/15                   |
| Patricia Shells (bank loan officer) | 12/31/15                   |

**PARKS & RECREATION BOARD (Council Clerk keeps minutes - 4 years)**

CO Chapter 174; Meets 5p 1st Tuesday of every month unless Regular Mtg, then 2nd Tuesday

7 resident members, 4 year terms

**4 appointed by Council; \*3 appointed by City Manager with Council Approval**

|  | <b><u>Term Expires</u></b> |
|--|----------------------------|
| *Trevor Sprague                              | 05/21/22                   |
| Mary L. Graves, Chair                        | 09/17/22                   |
| Kenneth J Vanyo Sr, Vice Chair               | 05/21/24                   |
| <b>*VACANT</b>                               |                            |
| *Earl Tucker                                 | 05/21/22                   |
| Margaret Distler                             | 06/15/24                   |
| Mary Kiehl, Secretary filling unexpired term | 05/21/22                   |

## **PLANNING COMMISSION**

Meets the 3rd Thursday of every month @ 5:30 p.m. (CO Chapter 165)

9 members (to include Council President & City Manager as non-voting mbrs), 3 year terms

**5 Appointed by Council President; 2 Appointed by City Manager**

**2 Administrative Board Members will serve on Planning Commission  
(Planning & Community Development keeps minutes permanently)**

|                                    | <b><u>Term Expires</u></b> |
|------------------------------------|----------------------------|
| *Nick Detore (Admin Bd Mbr)        | 05/12/21                   |
| George Toth                        | 02/17/23                   |
| Cheryl Guyton (appointed 11/01/21) | 03/01/23                   |
| *James Trisket - Vice President    | 12/07/21                   |
| Tara Hawkins                       | 08/04/24                   |
| Bonnie Cannon                      | 02/17/23                   |
| Patricia Donato -President         | 03/01/23                   |
| John Roskovics, Council President  | when term expires          |
| James Timonere, City Manager       | when term expires          |

## **PORT AUTHORITY (keeps own minutes - 7 yrs or no longer admin value)**

Meets 3rd Wednesday of each month @ 8:00 a.m. (CO Section 963.05; ORC Section 4582.03)

7 members ( no more than 4 members from same political party); 4 year terms;

**Appointed by City Manager W/Advice & Consent of City Council**

|                                       | <b><u>Term Expires</u></b> |
|---------------------------------------|----------------------------|
| Ron Kister, Chairman - R              | 10/22/24                   |
| Mark Brockway - I                     | 04/01/25                   |
| Janet Vettel, Secretary/Treasurer - D | 01/22/25                   |
| Joseph Craine - R                     | 10/22/24                   |
| Gunar Luhta - I                       | 11/07/22                   |
| Brian Wells - R                       | 01/18/24                   |
| Joseph Varckette, Vice Chairman - D   | 01/28/24                   |

## **RECORDS COMMISSION**

Meets twice annually and as needed (CO Chapter 169)

Members: City Manager (or appointed representative) Finance Director, City Solicitor,  
Human Resources & Payroll Administrator

### **1 Resident Citizen appointed by City Manager for 2 year term**

Chair, Vice Chair & Secretary ( Secretary may or may not be Commission Member)

Secretary appointed by Commission members

(Finance Department keeps minutes - 7 yrs or no longer admin value)

|                            |                                       | <b><u>Expiration Date</u></b> |
|----------------------------|---------------------------------------|-------------------------------|
| Traci Welch                | Finance Director                      | when emp expires              |
| Cecilia M. Cooper          | City Solicitor                        | when term expires             |
| VACANT                     | Citizen                               |                               |
| James Timonere             | City Manager                          | when term expires             |
| Carolyn Sheldon, Secretary | Human Resources/Payroll Administrator | when emp expires              |

## **TAX INCENTIVE REVIEW COUNCIL (County Board)**

Meets annually to review all CRA agreements (ORC 5709.85 (c) (1))

By September 1, submits recommendation to Council for continuation, modification or cancellation agreements

**Appointments: 3 County Commissioners; 2 City Manager w/Council Approval; 2 Saybrook Township;  
2 Ashtabula Township; County Auditor or designee; 1 School Board; 1 A-Tech  
(At least 2 members must be Ashtabula City residents)**

|                     | <b><u>Appointing Authority</u></b> | <b><u>Expiration Date</u></b> |
|---------------------|------------------------------------|-------------------------------|
| Nick Detore         | Commissioners                      | n/a                           |
| Adam Holman         | Commissioners                      | n/a                           |
| Marty Kuula         | Commissioners                      | n/a                           |
| VACANT              | Manager / citizen                  | n/a                           |
| Carlos Aponte       | Manager / citizen                  | n/a                           |
| Norm Jepson         | Saybrook Township                  | n/a                           |
| Mark Pope           | Saybrook Township                  | n/a                           |
| Steve McClure       | Ashtabula Township                 | n/a                           |
| Robert Dille        | Ashtabula Township                 | n/a                           |
| Roger Corlett       | County Auditor                     | n/a                           |
| Dr. Al DeCato       | School Board                       | n/a                           |
| Dr. Jerome Brockway | A-Tech                             | n/a                           |



**TRANSPORTATION IMPROVEMENT DISTRICT**

(Ashtabula City's participation approved by Council 05/20/19; members appointed 06/03/19)

(ORC 5540; Two year terms; Ashtabula City Appointments by City Manager w/Majority Council Approval) Ord. No. 2019-60

|                 | <b><u>Appointing Authority</u></b>        | <b><u>Expiration Date</u></b> |
|-----------------|---|-------------------------------|
|                 | Commissioners Appointment                 |                               |
|                 | Commissioners Appointment/Chamber Member  |                               |
| James Timonere  | Ashtabula City Appointment                | 06/03/21                      |
| George Toth     | Ashtabula City Appointment                | 06/03/21                      |
| Bruce Schlosser | Ashtabula City Appointment/Chamber Member | 06/03/21                      |
|                 | Conneaut City                             |                               |
|                 | Conneaut City/Chamber of Commerce Member  |                               |
|                 | Saybrook Township                         |                               |
|                 | Saybrook Township/Chamber Member          |                               |
| Tim Martin      | County Engineer                           | 05/07/21                      |
|                 | Geneva City                               |                               |
| John Patterson  | General Assembly                          | 05/07/21                      |
|                 | Planning Commission Appointment           |                               |
|                 | Non-voting member                         |                               |
|                 | Non-voting member                         |                               |

**TREASURY INVESTMENT BOARD**

Meets as needed (CO Chapter 161; ORC 731.56 thru 751.59)

(Finance Department keeps minutes - 7 years or no longer admin value)

City Manager, City Solicitor, Finance Director, no terms.

|                |                  | <b><u>Term Expires</u></b> |
|----------------|------------------|----------------------------|
| Traci Welch    | Finance Director | n/a                        |
| James Timonere | City Manager     | n/a                        |
| Cecilia Cooper | City Solicitor   | n/a                        |