

**ASHTABULA CITY COUNCIL**  
**CITY OF ASHTABULA – COUNCIL CHAMBERS**  
4717 Main Avenue, Ashtabula, OH 44004

**REGULAR MEETING MINUTES**  
**Monday, December 2, 2019**

**CALL TO ORDER**

The President of Council called the meeting to order at 7:00 p.m., Pastor Christopher McCain of Second Congregational Church offered the opening prayer and the Pledge of Allegiance was recited.

<b>MEMBERS PRESENT:</b>	Ms. Jane E. Haines	(Ward 5 Councilor)
	Mrs. Kym A. Foglio	(Ward 1 Councilor)
	Mr. Calvin C. Crawford	(Ward 2 Councilor)
	Mr. Richard A. Quaranta	(Ward 3 Councilor)
	Mr. Michael D. Speelman	(Vice President)
	Mr. John S. Roskovics	(President)

**MEMBER(S) ABSENT:** None

<b>OFFICER(S) PRESENT:</b>	Mr. James M. Timonere	(City Manager)
	Mr. Michael Franklin	(City Solicitor)
	Ms. Traci R. Welch	(Director of Finance)
	Mrs. Stacy H. Senskey	(Clerk of Council)

**OFFICER(S) ABSENT:** None

**EXCUSED ABSENCE(S):** None

**SUNSHINE LAW:** Clerk of Council Senskey certified conformity to the Ohio Sunshine Law.

**PRESENTATION**

Ms. Camille Licata and Kids for Positive Change speakers, Jaselle, Conner, Malia, Paige, Clara, Michelle, Jaylin, and Tyree, recognized Mrs. Hennigan's support throughout the years. Tyree announced the group elected her an honorary kid for Positive Change. Ms. Licata presented her with a reusable shopping bag handmade by 4<sup>th</sup> graders at Ashtabula City Schools filled with reusable items. The bags are available for sale at Carlisle's Home in the Harbor.

### **EXECUTIVE SESSION**

The Council President requested an Executive Session at the conclusion of the public portion of this meeting for the purpose of a conference with the City Solicitor concerning disputes subject to pending or imminent court action.

Mrs. Foglio moved, Mr. Quaranta seconded to convene an executive session prior to adjourning the public portion of the meeting. On the roll call to convene the executive session as noted: Ms. Haines, Mrs. Foglio, Mr. Crawford, Mr. Quaranta, Mr. Speelman, Mr. Roskovics voted aye; motion CARRIED.

### **CONSENT AGENDA**

The Consent Agenda is a means whereby Council is able to efficiently conduct business by grouping routine items for consideration and disposal.

**PRESENTATION OF MEETING MINUTES:** None

**LEGISLATION AGENDA - None**

- Formal Legislation Request(s)
- Form and Correctness
- Legislation Overview
- Public Discussion (on legislation only)
- Reading

### **REGULAR BUSINESS AGENDA**

**PRESENTATION OF MEETING MINUTES:** Clerk of Council Senskey presented the November 18, 2019, Regular City Council Meeting minutes. Mr. Speelman moved, Mrs. Foglio seconded to waive the reading of the minutes; motion CARRIED. Hearing no corrections, the minutes were approved as presented.

### **ADMINISTRATIVE REPORTS and COMMUNICATIONS**

#### **CITY MANAGER**

##### **Formal Requests**

The City Manager requested an ordinance to approve a Residential Tax Abatement for the property known as 1409 Bridge Street, Parcel No. 68-409-10-000-01 for Paul & Mary Ellen Dovenor. The abatement would be for seven years at 100%. This is for new residential construction. Mr. Speelman moved, Ms. Haines seconded to approve this request; motion CARRIED.

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The City Manager requested an ordinance to approve a Residential Tax Abatement for the property known as 1411 Bridge Street, Parcel No. 68-409-10-000-02 for William & Casey Billington. The abatement would be for seven years at 100%. This is for new residential construction. Mr. Speelman moved, Mr. Crawford seconded to approve this request; motion CARRIED.

These ordinances are for the second building of townhouses constructed on Bridge Street. The first set previously received the Residential Tax Abatement. A third set of townhouses is under construction with a fourth set to follow. The Residential Tax Abatement is available for any new construction and remodeling projects at various levels. Details are available at the Planning and Community Development department.

**2020 Budget**

Council will meet in a Public Hearing at 5:30 p.m. on Monday, December 16, 2019 for the Finance Director and City Manager to present the 2020 budget. The following week, Council will meet in a Special Meeting held Friday, December 27, 2019 at 8:00 a.m. to vote on the 2020 budget.

**Leaf Pick-up**

This is the last week of curb-side pick-up of leaf bags, but you can still bring leaf bags to Public Works on West 24<sup>th</sup> Street. Cut limbs into three foot sections before putting them into the bags. Tires and garbage do not belong in the leaf bags. This is a free service and abuse of the service could cause it to discontinue. The City Manager plans to evaluate the program in the spring.

**CITY SOLICITOR**

The City Solicitor reaffirmed his request for the executive session.

**DIRECTOR OF FINANCE**

**“Clean-up” Ordinance**

To close up the end of the year, the Finance Director is preparing appropriations legislation for the next Regular Meeting.

**Request to Postpone Payroll Legislation**

The Finance Director requested to postpone the presentation of ORDINANCE NO. 2019-129 AN ORDINANCE REPEALING, IN ITS ENTIRETY, PAYROLL ORDINANCE NO. 2019-108, ENACTED ON SEPTEMBER 3, 2019, FOR THE PURPOSE OF AUTHORIZING A 2% INCREASE FOR ALL CLASSIFICATIONS EXCLUDING MANAGER, SOLICITOR, FINANCE DIRECTOR AND CLERK OF COUNCIL (NON-CERTIFIED) and ORDINANCE NO. 2019-130 AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES OF THE CITY OF ASHTABULA AND THE ASHTABULA CITY HEALTH DISTRICT until the next meeting. These items require additional review before presentation. Mr. Quaranta moved, Ms. Haines seconded to remove Ordinance 2019-129 and Ordinance 2019-130 from tonight’s agenda; motion CARRIED.

**CLERK OF COUNCIL**

Clerk of Council Senskey requested a vote by Council to approve compensation in lieu of vacation time due to work requirements for two employees. Mr. Roskovics moved, Mr. Quaranta seconded to approve this request; motion CARRIED.

**CITY COUNCIL COMMITTEE REPORTS and COMMUNICATIONS**

Council committees meet in the August A. Pugliese Conference Room – M.B. 2<sup>nd</sup> Floor

**COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/PARKS & RECREATION (CD/ED/P&R)**

*Members: Chair/Council Liaison to Parks and Recreation Board Haines; Vice Chair Quaranta; Roskovics*  
*Meetings are held the 2<sup>nd</sup> Tuesday @ 4p*

**FINANCE & PERSONNEL - (F&P)**

*Members: Chair Foglio; Vice Chair Roskovics; Quaranta*  
*Meetings are held the 2<sup>nd</sup> Friday @ 8a*

The Finance & Personnel Committee's next meeting is December 13, 2019 at 8:00 a.m.

**PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS - (PW/PU/C/S)**

*Members: Chair Crawford; Vice Chair Roskovics; Quaranta*  
*Meetings are held the 3<sup>rd</sup> Monday @ 5p*

The Public Works/Public Utilities/Cable/Schools Committee's next meeting is January 27, 2020 at 5:00 p.m. The City Manager reminded Council he requested a new road evaluation, but it is doubtful it will be ready for the January 27<sup>th</sup> meeting. The Ward 3 Councilor thanked the City Manager filling potholes on Lake Avenue recently.

**SAFETY FORCES - (SF) (Speelman/Foglio)**

*Members: Chair Speelman; Vice Chair Foglio; Haines*  
*Meetings are held the 3<sup>rd</sup> Monday @ 8a*

The Safety Forces Committee's next meeting is Monday, December 16, 2019 at 8:00 a.m.

**LEGISLATION AGENDA**

- Formal Legislation Request(s): None
- Form and Correctness: Satisfied
- Overview: None
- Public Discussion (Legislation Only): None

**Consent Agenda Format**

Mrs. Foglio moved, Mr. Quaranta seconded to dispose of the Regular Business Legislation by Consent Agenda; motion CARRIED.

**Reading**

Clerk of Council Senskey presented the following legislation for Council's consideration:

ORDINANCE NO. 2019-131 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE ASHTABULA COUNTY PUBLIC DEFENDER FOR THE PURPOSE OF PROVIDING INDIGENT DEFENSE SERVICES FOR ONE (1) YEAR (CITY MANAGER)

ORDINANCE NO. 2019-132 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MNJ TECHNOLOGIES DIRECT, INC. FOR COMPUTER EQUIPMENT AND SOFTWARE IN THE AMOUNT OF \$32,851 (CITY MANAGER)

ORDINANCE NO. 2019-133 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BAS CONSULTING, LLC, IN AN AMOUNT NOT TO EXCEED \$18,700.00 FOR THE PURPOSE OF UPGRADING THE HVAC SYSTEM AT THE ASHTABULA CITY MUNICIPAL BUILDING (CITY MANAGER)

ORDINANCE NO. 2019-134 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE OHIO STATE PRESERVATION OFFICE FOR ADMINISTRATION OF PROGRAMS (CITY MANAGER)

Mr. Speelman moved, Mrs. Foglio seconded to waive the reading of the ordinances; motion CARRIED. Mr. Speelman moved, Ms. Haines seconded to waive the Charter requirement of two readings. On the roll call to waive the Charter requirement of two readings: Ms. Haines, Mrs. Foglio, Mr. Crawford, Mr. Quaranta, Mr. Speelman, Mr. Roskovics voted aye; motion CARRIED. On the roll call to adopt the ordinances: Ms. Haines, Mrs. Foglio, Mr. Crawford, Mr. Quaranta, Mr. Speelman, Mr. Roskovics voted aye; motion CARRIED.

## **NEW BUSINESS**

### **Tell Us Something We Don't Know**

#### Ward 2 Councilor

- Bridge Street had a tremendous day on Small Business Saturday this past weekend. They gave out 180 canvas bags to the first shoppers and ran out of the special bags.
- Recently Bridge Street started a program called "Bridge Street Bucks". Bucks are available in \$5, \$20, and \$50 denominations, valid at 24 different LBCA businesses. "Bridge Street Bucks" are comparable to gift certificates. For more information, visit Carlisle's Home in the Harbor.
- Lift Bridge Community Association (LBCA) merchants are hosting their Holiday Open House and have several holiday events planned for this upcoming weekend. Saturday, December 7<sup>th</sup> Nora the Reindeer will be available on Bridge Street for pictures for \$10 from 1:00 to 4:00 p.m. Santa will be at Purola Brothers Bridge Street Pizzeria for lunch from 2:00 to 4:00 p.m. You can decorate cookies at Harbor Halcyon and string popcorn at Popp-a-Razzi from 11:30 a.m. to 4:00 p.m. Have Brunch with the Grinch Saturday and Sunday at Rennick Meat Market from 11:00 a.m. to 3:00 p.m. Shop or dine at any of the participating LBCA merchants and restaurants to earn a chance in the gratitude raffle. Every receipt of purchase earns you a chance to win some great prizes.

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Council Vice President

- Wife, Chrissy, donated a portion of her liver last week just before Thanksgiving. She was able to help save a life for the holidays. This amazing lady is back home and healing well.

**PUBLIC DISCUSSION/COMMENTS (General Matters) – None**

**EXECUTIVE SESSION**

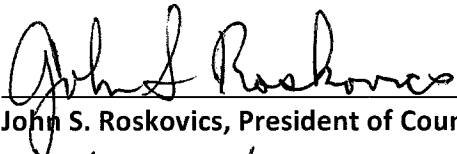
- **Convene:** The President announced the executive session would convene and reconvene off camera.
- **Reconvene:** The President reconvened the public portion of the meeting at 7:49 p.m.

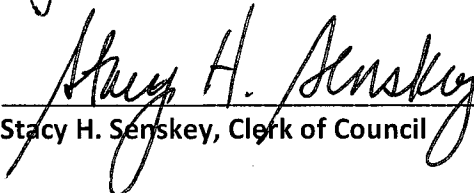
Mr. Roskovics moved, Ms. Haines seconded to authorize the City Manager and City Solicitor to settle a disputed claim; motion CARRIED.

**ADJOURNMENT**

Hearing no further business to come before this Council, the President declared the meeting adjourned at 7:50 p.m.

DATE APPROVED: December, 16, 2019

ATTESTED BY:   
John S. Roskovics, President of Council

ATTESTED BY:   
Stacy H. Serskey, Clerk of Council