

**ASHTABULA CITY COUNCIL
CITY OF ASHTABULA – COUNCIL CHAMBERS
4717 Main Avenue, Ashtabula, OH 44004**

**REGULAR MEETING MINUTES
Monday, July 1, 2019**

CALL TO ORDER

The President of Council called the meeting to order at 7:00 p.m., the opening prayer was offered by Father Raymond Thomas of Our Lady of Peace Parish, Ashtabula, OH, and the Pledge of Allegiance was recited. The pastor said it was an honor to be present to offer the prayer.

MEMBERS PRESENT:

Ms. Jane E. Haines	(Ward 5 Councilor)
Mrs. Kym A. Foglio	(Ward 1 Councilor)
Mr. August A. Pugliese	(Ward 2 Councilor)
Mr. Richard A. Quaranta	(Ward 3 Councilor)
Mr. Michael D. Speelman	(Ward 4 Councilor)
Mr. John S. Roskovics	(President)

MEMBER(S) ABSENT: Mr. Christopher J. McClure (Vice President)

OFFICER(S) PRESENT:

Mr. James M. Timonere	(City Manager)
Mr. Michael Franklin	(City Solicitor)
Ms. Traci R. Welch	(Director of Finance)
Mrs. LaVette E. Hennigan, MMC	(Clerk of Council)

OFFICER(S) ABSENT: Mr. Pugliese moved, Mrs. Foglio seconded to excuse the Vice President from this meeting; motion CARRIED.

EXCUSED ABSENCE(S): None

SUNSHINE LAW: The Clerk of Council certified conformity to the Ohio Sunshine Law.

PRESENTATION(S): None

EXECUTIVE SESSION

Mr. Quaranta moved, Mrs. Foglio seconded to convene an executive session prior to adjourning the public portion of the meeting to permit City Council and the Clerk of Council to meet to discuss Personnel/Employment, and to permit the City Manager to discuss the Purchase or Sale of Property in the presence of all members of City Council and the Officers. On the roll call to convene the executive session, as noted: Ms. Haines, Mrs. Foglio, Mr. Pugliese, Mr. Quaranta, Mr. Speelman, Mr. Roskovics voted aye; motion CARRIED.

CONSENT AGENDA

The Consent Agenda is a means whereby Council is able to efficiently conduct business by grouping routine items for consideration and disposal.

PRESENTATION OF MEETING MINUTES - None

LEGISLATION AGENDA - None

- Formal Legislation Request(s)
- Form and Correctness
- Legislation Overview
- Public Discussion (on legislation only)
- Reading

REGULAR BUSINESS AGENDA

PRESENTATION OF MEETING MINUTES

The Clerk of Council presented the Regular City Council Meeting minutes of Monday, June 17, 2019, for approval consideration. Mr. Pugliese moved, Mrs. Foglio seconded to waive the reading of the minutes; motion CARRIED. The Clerk thanked the City Manager for notifying her of two corrections to these minutes prior to this meeting. The Clerk said she welcomes others to do the same. Hearing no corrections, the minutes were approved as presented.

ADMINISTRATIVE REPORTS and COMMUNICATIONS

CITY MANAGER

The City Manager presented the following:

Ohio Development Services Agency 629 Grant Application

A request for an ordinance to apply for and execute all necessary grant agreements and documents for the Ohio Development Services Agency 629 Grant to provide funding for the access road in support of the Petmin USA, Inc. Project in the amount of \$505,000. Mr. Pugliese moved, Mr. Quaranta seconded to approve the request. The City Manager reported Parkgate Avenue is the primary entrance to Kinder-Morgan/Pinney Dock (KM/PD). Plans are being worked on to upgrade this road, as well as East 5th Street, the road that runs behind Lake Road (East 6th Street). The plan is to widen Parkgate Avenue to four lanes to accommodate the increased traffic due to the Petmin project. East 5th Street is currently a one lane, chip sealed road. It will be widened to a twenty-foot road and be paved with asphalt. It will go to the entrance of Petmin just west of our Waste Water Treatment Plant. The plan is to pave the remainder of East 5th Street all the way around until it comes out on Lake Road, as well as pave Columbus Avenue Extension. This plan has been devised to take employee and delivery vehicles off Route 11 to Lake Road and off Lake Road as quickly as possible.

The estimated cost of the work is \$1.1 million, with a completion goal of yearend. Along with the funding referenced in this ordinance request, contact has been made with the Ohio Department of Transportation (ODOT) and several other agencies that provide funding. Because this project represents job creation more funding is expected. The rest of the cost will be borne by the City of Ashtabula and the companies involved, whom all have been made aware that an ask will be made of them once the final numbers are established. The Manager expressed his utmost appreciation to Mr. Greg Myers, Executive Director, Ashtabula County Growth Partnership, for his guidance and assistance.

The President said while concerns about the Petmin project were expressed early on, it appears the residential integrity will be maintained. The motion on the City Manager's request CARRIED.

National Pump & Process, Inc. - Goodwill Drive Sewer Lift Station Repairs

A request for an ordinance to enter into an agreement with National Pump & Process, Inc., of Aurora, Ohio, for the emergency repairs of the Goodwill Drive Sewer Lift Station in the amount not to exceed \$15,000.00. Funding for this expense will be taken from the Water Pollution Control Capital Fund. Mr. Pugliese moved, Mrs. Foglio seconded to approve the request; motion CARRIED.

Greatwave Communications – IT Services

A request for an ordinance to enter into an agreement with Greatwave Communications in Conneaut, Ohio, for the purpose of providing IT Services for City of Ashtabula offices in accordance with the bid, in the amount of \$2,800.00 per month for a period of time to end on June 30, 2021. Funding for this expense will be taken from the General Fund Information Technology account. Mr. Pugliese moved, Mr. Quaranta seconded to approve the request; motion CARRIED.

Ashtabula City Port Authority (ACPA) Appointment

A request to appoint Mr. Gunar Luhta to the Ashtabula City Port Authority effective immediately with a term to expire on November 7, 2022, was presented. Mr. Pugliese moved, Mr. Speelman seconded to approve the appointment; motion CARRIED. The President announced Mr. Luhta owes Halcyon's on Bridge Street. The Manager said Mr. Luhta has extensive knowledge about ports because he is a pilot for large ships that port with us. He is replacing Mr. Fred Leitert who served as an ACPA member for over 15 years. His knowledge of our port is respected; he will be missed, but is only a phone call away and is always willing to help.

Beach Glass Festival

A huge thank you to Troy and Lorie Dalrymple, owners of Marianne's Chocolates, on Bridge Street, and the festival's organizers for ten plus years. The Lift Bridge Community Association (LBCA) was thanked for role in the festivals startup and for making it what it is today. The Manager also said thank you to everyone who helped with the festival.

Questions/Comments for City Manager

The Ward 4 Councilor announced that on Saturday the City Manager was in the trenches with Rotor Rooter and Ashtabula City Public Works crews addressing an infrastructure crisis at Goodwill Drive Sewer Lift Station. The Councilor thanked them and said because of them visitors in the area did not realize there was a major problem 100 feet from where they were. He said 5th Street Kitchen was unable to open Saturday, but was open for business Sunday.

CITY SOLICITOR

The Solicitor issued his annual 4th of July fireworks public announcement. He said the purchase of fireworks is permitted in the state of Ohio, but with very few exceptions cannot legally be set off in the state. He said it is unlikely Ashtabula City Police will go house-to-house citing violators, but if a disturbance is created they will visit the location and “you can expect to see me in the Municipal Court.” He said fireworks are extremely dangerous. Literally tens of thousands of injuries happen every year. They range from minor scratches to the loss of limbs and even death.

The President announced fireworks are scheduled for Sunday, July 14 at Mount Carmel Festival and Saturday, July 27 at the Wine and Walleye Festival.

DIRECTOR OF FINANCE

Service Billing

The Director said she was happy to report that the bi-monthly sewer and trash service billing is on schedule. Bills have been mailed, they should arrive in mailboxes this week, and the outfall from delayed billing has considerably calmed down.

The President thanked citizens for their patience and understanding through the billing delay period.

CLERK OF COUNCIL

2020 Tax Budget

The public hearing on the 2020 Tax Budget will be held Monday, July 15, at 5:15 p.m.

CITY COUNCIL COMMITTEE REPORTS and COMMUNICATIONS

All Council committees meet in the Municipal Building 2nd Floor Conference Room
(Chair/Vice Chair)

COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/PARKS & RECREATION (CD/ED/P&R)
(Haines/Speelman)

The Chair announced the committee will meet Tuesday, July 9, at 3:30 p.m. The primary topic will be Drug Addiction. The Ashtabula City Parks & Recreation Board will meet tomorrow at 6:00 p.m., at Nappi Field.

FINANCE & PERSONNEL - (F&P) (McClure/Pugliese)

The Vice Chair reported the committee will not meet this month. The next scheduled meeting is Friday, August 9, at 8:00 a.m.

PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS - (PW/PU/C/S) (Pugliese/Roskovics)

The Chair announced the committee will not meet in July. The next meeting is scheduled for Friday, August 2, at 8:00 a.m.

SAFETY FORCES - (SF) (Speelman/Harley)

The Chair reported on the committee's Monday, June 24, as follows:

Conversation w/Community Service Providers re: Law Enforcement Referrals

In attendance were: Jill Valentic, Executive Director-Catholic Charities, Steve Sargent, Executive Director-Samaritan House, Kathy Thompson, Grants/Finance Director-Ashtabula County Juvenile Court, along with Fire Chief Shawn Gruber and Police Chief Robert Stell. They attended the CD/ED/P&R's Committee's April meeting to discuss homelessness. They also attended the Ashtabula Downtown Development Association's (ADDA) homelessness roundtable discussion on shortly thereafter. So, they were asked to attend the SF Meeting to give a brief overview of their services and exchange phone numbers with the chiefs.

Washington Avenue (between West 57th and 58th Streets) – Parking

Parking in the titled area has been discussed for several months. After two readings, City Council passed Ordinance No. 2019-16, which initiated a parking prohibition in this area. After hearing from some folks affected by the prohibition, the Police Department was asked to conduct another study; two choices were given. Police Chief Robert Stell told the committee he recommends parking remain as it is and the committee voted to accept his recommendation.

Safety Forces Reports and Communications

The Police Chief reported calls are up some due to warmer weather.

July Committee Meeting

The Monday, July 22, meeting may be cancelled. The Clerk will be notified.

WORK SESSION - None

LEGISLATION AGENDA - None

- Formal Legislation Request(s):
- Form and Correctness:
- Overview: The Clerk provided a brief overview of the legislation to be presented.
- Public Discussion (Legislation Only): None
- Consent Agenda Format: Mr. Quaranta moved, Mrs. Foglio seconded to dispose of the regular business legislation by consent agenda; motion CARRIED.

Reading

The Clerk of Council presented the following legislation for Council's consideration:

ORDINANCE NO. 2019-74, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH COMPASS MINERALS AMERICA, INC. FOR PURCHASE OF ROCK SALT FOR WINTER ROAD DE-ICING PURPOSES. (City Manager)

ORDINANCE NO. 2019-75, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO APPLY FOR A STATE OF OHIO DEVELOPMENT SERVICES AGENCY ROADWORK DEVELOPMENT (629) GRANT IN THE AMOUNT OF \$505,000 IN SUPPORT OF THE PETMIN USA, INC., PROJECT, AND TO EXECUTE ALL REQUIRED GRANT AGREEMENTS AND DOCUMENTS. (City Manager)

ORDINANCE NO. 2019-76, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH NATIONAL PUMP & PROCESS, INC. IN THE AMOUNT OF \$15,000.00 TO PURCHASE EQUIPMENT TO MAKE EMERGENCY REPAIRS TO THE SEWER LIFT STATION AT THE INTERSECTION OF BRIDGE STREET AND GOODWILL DRIVE. (City Manager)

Mr. Pugliese moved, Mr. Quaranta seconded to waive the reading of the legislation; motion CARRIED. Mr. Pugliese moved, Mr. Roskovics seconded to waive the Charter requirement of two readings. On the roll call to waive the Charter requirement of two readings: Ms. Haines, Mrs. Foglio, Mr. Pugliese, Mr. Quaranta, Mr. Speelman, Mr. Roskovics voted aye; motion CARRIED. On the roll call to adopt the legislation: Ms. Haines, Mrs. Foglio, Mr. Pugliese, Mr. Quaranta, Mr. Speelman, Mr. Roskovics voted aye; motion CARRIED.

NEW BUSINESS

Resolution of Appreciation

Mr. Roskovics moved, Mr. Pugliese seconded to present a resolution of appreciation to Mr. Fred Leitert for his many years of service as a member of the Ashtabula City Port Authority; motion CARRIED.

Tell Us Something We Don't Know

Ward 1

- The Mount Carmel Bazaar will take place July 12 through 14. The fireworks display is on Sunday at 10:00 p.m. There are a few new features this year:
 1. There will be an entry fee of \$2.00 per person
 2. Anyone 18 years or younger has to be accompanied by an adult
 3. The entire bazaar will be fenced in.

President

- Highly recommends Burrito Loco, the new restaurant on Lake Avenue across the street from Ashtabula County Medical Center.

Ashtabula City Council Regular Meeting Minutes
Monday, July 1, 2019

- Being on City Council is quite an honor. We get to do some interesting and fun things. After the groundbreaking ceremony for the Riverbend Hotel soon to be constructed on Goodwill Drive, he and the Ward 2 Councilor had lunch with a Japanese reporter originally from Japan but currently residing in Washington, D.C. He was doing an article for an online Japan newspaper that has a readership of three-million. The City Manager met with him, as well. The reporter will let us know when the article is available to read. He was shown the good about our City and its challenges. The reporter said when growing up in Japan they had pollution and drugs, as well.

Ward 5 Councilor

- 115 years ago today Ashtabula General Hospital (now Ashtabula County Medical Center) treated its first patient. Today, members of Council, the City Manager and the Clerk of Council attended the commemorative event. The hospital was not built until after the December 29, 1876 Ashtabula Train Disaster, which is when the need for a hospital was truly realized.
- “First Friday – Meet Me on Main” is Friday, July 5, from 3:00 p.m. until 8:00 p.m. Wellness and Safety is the theme.
- Sunday, July 7, there will be a Rock music show with rock music artist at Framed on Main.
- “Harry Potter’s Wizards Unite”(HPWU) is a mobile app game, much like the popular “Pokémon Go” game. Players satisfy game requirements by visiting designated locations. The mural on the side of Ultimate Appearance Salon, on Main Avenue, is a power source for HPWU game. She said she has seen people actually stand at the mural collecting power on their mobile device. Power is also available at the historical clock on a little ways up the road on Main Avenue.

PUBLIC DISCUSSION/COMMENTS (General Matters): None

EXECUTIVE SESSION

- **Convene:** At 7:50 p.m., the President announced the executive session would convene; that there might be action to take; and that the public portion of the meeting would reconvene off camera.
- **Reconvene:** At 8:40 p.m., the President reconvened the public portion of the meeting, with no action taken.

ADJOURNMENT

Hearing no further business to come before this Council, the President declared the meeting adjourned at 8:45 p.m.

Ashtabula City Council Regular Meeting Minutes
Monday, July 1, 2019

DATE APPROVED:

July 15, 2019

ATTESTED BY:

John S. Roskovics

John S. Roskovics
President of Council

ATTESTED BY:

LaVette E. Hennigan

LaVette E. Hennigan, MMC
Clerk of Council