

ASHTABULA CITY COUNCIL
CITY OF ASHTABULA – COUNCIL CHAMBERS
4717 Main Avenue, Ashtabula, OH 44004

REGULAR MEETING MINUTES
Monday, August 5, 2019

CALL TO ORDER

The President of Council called the meeting to order at 7:00 p.m., the Ward 2 Councilor offered the opening prayer and the Pledge of Allegiance was recited.

MOMENT OF SILENCE

The President requested a moment of silence for Mr. Mike D'Itri, former Ashtabula City Sanitation employee who passed away.

MEMBERS PRESENT:	Mr. August A. Pugliese	(Ward 2 Councilor)
	Mr. Richard A. Quaranta	(Ward 3 Councilor)
	Mr. Michael D. Speelman	(Ward 4 Councilor)
	Ms. Jane E. Haines	(Ward 5 Councilor)
	Mrs. Kym A. Foglio	(Ward 1 Councilor)
	Mr. Christopher J. McClure	(Vice President)
	Mr. John S. Roskovics	(President)

MEMBER(S) ABSENT: None

OFFICER(S) PRESENT:	Mr. James M. Timonere	(City Manager)
	Mr. Michael Franklin	(City Solicitor)
	Ms. Traci R. Welch	(Director of Finance)
	Mrs. LaVette E. Hennigan, MMC	(Clerk of Council)

OFFICER(S) ABSENT: None

EXCUSED ABSENCE(S): None

SUNSHINE LAW: The Clerk of Council certified conformity to the Ohio Sunshine Law.

PRESENTATION(S): None

EXECUTIVE SESSION

Mrs. Foglio moved, Mr. Quaranta seconded to convene an Executive Session, at this time, to discuss Personnel/Employment and Compensation. On the roll call to convene the Executive Session: Mr. Pugliese, Mr. Quaranta, Mr. Speelman, Ms. Haines, Mrs. Foglio, Mr. McClure, Mr. Roskovics voted aye; motion CARRIED. The President asked the City Solicitor, City Manager and Clerk of Council to attend the session.

Reconvene Public Portion of Meeting

At 7:25 p.m., the President announced the public portion of the meeting reconvened.

CONSENT AGENDA

The Consent Agenda is a means whereby Council is able to efficiently conduct business by grouping routine items for consideration and disposal.

PRESENTATION OF MEETING MINUTES - None

LEGISLATION AGENDA - None

- Formal Legislation Request(s)
- Form and Correctness
- Legislation Overview
- Public Discussion (on legislation only)
- Reading

REGULAR BUSINESS AGENDA

PRESENTATION OF MEETING MINUTES - None

ADMINISTRATIVE REPORTS and COMMUNICATIONS

CITY MANAGER

The City Manager presented the following:

Repeal and Replace Codified Ordinance Chapter 167

A request for an ordinance to repeal and replace Codified Ordinance Chapter 167, entitled Architectural and Restoration Review Board. Mr. Quaranta moved, Ms. Haines seconded to approve the City Manager's request; motion CARRIED.

Repeal and Replace Codified Ordinance Chapter 1137

A request for an ordinance to repeal and replace Codified Ordinance Chapter 1137, entitled H-1 Harbor Historical District. Mr. Quaranta moved, Mrs. Foglio seconded to approve the City Manager's request; motion CARRIED.

Enact New Codified Ordinance Chapter 1187

A request for an ordinance to enact new Codified Ordinance Chapter 1187 entitled Historic Preservation Districts and Landmarks. Mr. Pugliese moved, Mrs. Foglio seconded to approve the City Manager's request; motion CARRIED.

Police Department Vehicle Purchase

A request for an ordinance to enter into an agreement with Ganley Chevrolet of Aurora for the purchase of two, 2020 Chevy Malibu's through the State of Ohio Cooperative Purchasing Program in the amount not to exceed \$17,000 per vehicle for a total purchase price of \$34,000. Funds for this expenditure will be taken from the City's Permanent Improvement account 412.

The vehicles will be used in the Police Department. Mr. Speelman moved, Mr. Pugliese seconded to approve the City Manager's request; motion CARRIED.

Obsolete Equipment

A request for an ordinance to deem obsolete the following equipment for disposal: one television with stand and two typewriters from the Ashtabula City Municipal Court. Mrs. Foglio moved, Mr. McClure seconded to approve the City Manager's request. It is not known if the typewriters are manual or electric. The Vice President asked when it is required to deem such equipment obsolete. The Manager said if equipment is tagged denoting it as a fix asset of the City, this process is required. The motion CARRIED.

New Codified Ordinance Chapter 167

A request for an ordinance to enact new Codified Ordinance Chapter 167 entitled, Ashtabula Historic Preservation Commission. Mr. Speelman moved, Mr. Pugliese seconded to approve the City Manager's request. The Clerk noted the City Manager's first request of the evening was to repeal and replace Codified Ordinance Chapter 167. The Solicitor said he did not hear the replacement portion, and since there is a requirement that it is repealed before it is replaced, he suggested the request be separate. The Clerk asked if the same holds true for the City Manager's second request of the evening to repeal and replace Codified Ordinance Chapter 1137. The Manager said that will be his next request. The motion CARRIED.

New Codified Ordinance Chapter 1137

A request for an ordinance to enact new Codified Ordinance Chapter 1137 entitled, Historic Preservation Districts and Landmarks. Mr. Quaranta moved, Mrs. Foglio seconded to approve the City Manager's request; motion CARRIED.

Wine & Walleye Festival (July 26 – 28)

The Festival volunteers and committee were thanked for their contribution to the success of the event. The festival was a huge success due mostly in part to the work of Ms. Christine Seuffert and Melody Shiflet. The Police Department union donated security services. The Fire Department, Ashtabula City Parks & Recreation Board and Lift Bridge Community Association were thanked for their contribution to the fireworks display. The 2020 festival planning will begin in two weeks; volunteers are welcomed. An estimated 6000 people attended the boat parade and fireworks on Saturday. The festival, overall, was attended by about 10,000 to 12,000 people.

The City Manager recalled earlier this year the City received a picture from Port Burwell, Ontario, Canada of the ship "Ashtabula" while docked in their port. His thank you letter included an invitation to the festival. And low and behold, four visitors from Port Burwell actually attended. They road motorcycles into Canada, took a ferry to Sandusky, Ohio, and then drove into Ashtabula. They were here from Thursday; remaining longer than expected due to a motorcycle breakdown. The Manager said they constantly commented on how wonderful the citizens of Ashtabula were to them and how they were made to feel very welcomed in their hotels. The owner of the hotel they ended up moving to when their stay got

extended, drove them to the festival on Sunday. Many people volunteered to help repair the motorcycle, as well. The Manager reported that our Port Burwell visitors said they have an August festival, which actually was this past weekend. Arrangements to attend could not be made quick enough, but he is trying to put a delegation together to attend next year.

The Manager said faces are immediately recognizable when one resides in a small town. However, he did not recognize many of the faces during the festival, which was good for tourism.

The Vice President of Council said he met our Port Burwell visitors and thoroughly enjoyed their company.

The President said they can stay in the Riverbend Hotel next year. The Manager said they were told if they call him early enough, arrangements could be made.

CITY SOLICITOR

No Report

DIRECTOR OF FINANCE

No Report

CLERK OF COUNCIL

No Report

CITY COUNCIL COMMITTEE REPORTS and COMMUNICATIONS

All Council committees meet in the Municipal Building 2nd Floor Conference Room
(Chair/Vice Chair)

COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/PARKS & RECREATION (CD/ED/P&R)

(Haines/Speelman)

The Chair announced the committee will meet Tuesday, August 13, at 3:30 p.m., with the Parks & Recreation Board as the primary guest.

The Chair announced the Parks & Recreation Board is scheduled to meet tomorrow at 6:00 p.m., at Clifford Kadon Presidential Park.

FINANCE & PERSONNEL - (F&P) (McClure/Pugliese)

The Chair announced the committee is scheduled to meet Friday, August 9, at 8:00 a.m.

Mrs. Foglio moved, Mr. McClure seconded to convene an Executive Session to discuss Personnel/Employment at the conclusion of the public portion of this meeting. On the roll call to convene the Executive Session as requested: Mr. Pugliese, Mr. Quaranta, Mr. Speelman, Ms. Haines, Mrs. Foglio, Mr. McClure, Mr. Roskovics voted aye; motion CARRIED.

PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS - (PW/PU/C/S) (Pugliese/Roskovics)

The Chair announced the committee's August 2, meeting was cancelled. The committee plans to meet Friday, September 5, at 8:00 a.m. The Clerk of Council reported the committee's August meeting was cancelled because when communicating with a Greatwave Broadband Services representative about the possibility of bringing cable services into our community, it was clear they are unable to provide it at this time. They commented how streaming and other forms of program viewing are taking over, so they are adjusting to those changes, as well.

SAFETY FORCES - (SF) (Speelman/Harley)

The Chair announced the committee will meet Monday, August 26, at 8:00 a.m.

LEGISLATION AGENDA - None

- Formal Legislation Request(s): The President announced Ordinance Nos. 2019-84 and 2019-85, requested by the Ashtabula Municipal Court, require formal placement on this evening's agenda before they are able to be considered. The President entertained a motion to do so. Mrs. Foglio moved, Mr. Quaranta seconded to postpone the presentation of these ordinances and instructed the Clerk of Council to speak with the Municipal Court Judge to obtain a better understanding of the request before moving forward. On the roll call to postpone the presentation of these ordinances. Mr. Pugliese, Mr. Quaranta, Mr. Speelman, Ms. Haines (nay), Mrs. Foglio, Mr. McClure, Mr. Roskovics voted aye. The President announced the ordinance was postponed by a 6 to 1 vote.
- Form and Correctness: Obtained (see: Tell Us Something We Don't Know)
- Overview: The Clerk provided a brief overview of the legislation to be considered.
- Public Discussion (Legislation Only): None
- Consent Agenda Format: Mr. McClure moved, Mr. Quaranta seconded to dispose of the regular business legislation by consent agenda; motion CARRIED.

Reading

The Clerk of Council presented the following legislation for Council's consideration:

ORDINANCE NO. 2019-81, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GREATWAVE BROADBAND SERVICES FOR ON-SITE COMPUTER, INTERNET AND NETWORK MAINTENANCE AND RELATED SERVICES FOR A PERIOD OF 24 MONTHS AT A MONTHLY RATE OF \$2,800. (City Manager)

ORDINANCE NO. 2019-86, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GPD GROUP, INC., FOR THE PURPOSE OF PROVIDING DESIGN AND

CONSTRUCTION ADMINISTRATION FOR THE ROUTE 531 CULVERT / PID 106075 PROJECT IN THE AMOUNT OF \$49,300.00. (City Manager)

ORDINANCE NO. 2019-87, AN ORDINANCE REPEALING EXISTING CODIFIED ORDINANCE CHAPTER 167, ENTITLED ARCHITECTURAL AND RESTORATION REVIEW BOARD (ARRB), IN ORDER TO CHANGE THE TITLE OF THE BOARD TO ASHTABULA HISTORIC PRESERVATION COMMISSION, AND EXPAND ITS AUTHORITY TO INCLUDE DESIGNATED LANDMARKS AND HISTORIC DISTRICTS THROUGHOUT THE CITY. (City Manager)

ORDINANCE NO. 2019-88, AN ORDINANCE ENACTING NEW CODIFIED ORDINANCE CHAPTER 167, ENTITLED ASHTABULA HISTORIC PRESERVATION COMMISSION. (City Manager)

ORDINANCE NO. 2019-89, AN ORDINANCE REPEALING CODIFIED ORDINANCE CHAPTER 1137, ENTITLED H-1 HARBOR HISTORICAL DISTRICT. (City Manager)

ORDINANCE NO. 2019-90, AN ORDINANCE ENACTING NEW CODIFIED ORDINANCE CHAPTER 1137, ENTITLED H-1 HARBOR HISTORIC DISTRICT. (City Manager)

ORDINANCE NO. 2019-91, AN ORDINANCE ENACTING NEW CODIFIED ORDINANCE CHAPTER 1187, ENTITLED HISTORIC PRESERVATION DISTRICTS AND LANDMARKS. (City Manager)

Mr. Pugliese moved, Mr. Quaranta seconded to waive the reading of the ordinances; motion CARRIED. Mr. Pugliese moved, Mrs. Foglio seconded to waive the Charter requirement of two readings. The President commended the Architectural and Restoration Review Board who are being morphed into the Ashtabula Historic Preservation Commission; "Their work over the past several years cannot be denied if one just looks at Bridge Street or the Harbor area and sees the excellent work they have done and the efforts they have put in. Sometimes it's a thankless job but they have done so much for Ashtabula. So, now they're going to serve us for a while in a different role, and I appreciate that." The Clerk of Council announced Ordinance No. 2019-81 is on this evening's agenda for consideration, but was not included in the overview. Mr. Pugliese moved, Mrs. Foglio seconded to waive the reading of Ordinance no. 2019-81; motion CARRIED. On the roll call to waive the Charter requirement of two readings: Mr. Pugliese, Mr. Quaranta, Mr. Speelman, Ms. Haines, Mrs. Foglio, Mr. McClure, Mr. Roskovics voted aye; motion CARRIED. On the roll call to adopt the legislation: Mr. Pugliese, Mr. Quaranta, Mr. Speelman, Ms. Haines, Mrs. Foglio, Mr. McClure, Mr. Roskovics voted aye; motion CARRIED.

The City Solicitor and Mr. Shawn Neece (Renew Partners) commented on the process moving forward for establishing the City of Ashtabula as a Certified Local Government and what the enactment of Ordinance Nos. 2019-87 through 2019-91 means. Mr. Neece and Mr. Chuck Borsukoff (JCI Contractors) thanked the City of Ashtabula for moving quickly on presenting the required legislation. The President told the gentlemen we appreciate what they are doing for our community and encourage more.

The Clerk of Council reported that three times today the question “what now” has been asked. She suggested the creation of a document outlining the steps so everyone will know their part. The Manager said those procedures will be handled in Planning and Community Development and his office. The Clerk asked if what she is being told is not to ask questions but to wait to be given what is needed. The Clerk gave the example of being instructed to schedule a public hearing and special meeting for August 12, but does not know what is needed to set those meetings. The Manager said, “We will make sure you have everything you need in a timely fashion for those meetings.” The City Solicitor then informed the Clerk that something will be needed sooner rather than later, that being a certified copy of new Codified Ordinance Chapters 167 and 1187, to be send to the State. The Clerk said this is the very reason she suggested the creation of a document; and asked to what State department the certified copies should be sent. The Solicitor said they should be delivered to the City Manager and he will send them to the State.

NEW BUSINESS

Tell Us Something We Don't Know

Ward 5 Councilor

- West Avenue will be milled tomorrow and Wednesday, and motorist should try to avoid the area, if possible.

Ward 4 Councilor

- United Way's annual Bridges and Vines bicycle ride fundraiser is Saturday, August 10, beginning at South River Vineyard, in Geneva, Riding distances range from 12 to 103 miles.

President

- Echoed the City Manager's sentiments on the Wine & Walleye Festival. He met lots of out-of-towners whose perspective of our community is sometimes so uplifting. It makes volunteering all the more enjoyable.
- He attended the ribbon cutting for the Cleveland Dental Institute on Lake Avenue, which is very impressive.
- He said while we speak often about lawns not being mowed, a drive around town will reveal beautifully kept yards and flowers. “Kudos to all the people who are doing a nice job; we appreciate it.”

Clerk of Council

- For full disclosure, the City Solicitor just signed the legislation City Council enacted this evening, as to “form and correctness”. Council Rule of Order 18 requires the legislation is signed prior to City Council votes. While the Solicitor's signature was affixed after the vote, the ultimate goal is that he approves the legislation as to its form and correctness; and, because he prepared all of them, we are covered.

PUBLIC DISCUSSION/COMMENTS (General Matters): None

EXECUTIVE SESSION

- **Convene:** The President announced the executive session would now convene, that members of City Council would be the only attendees, and that the public portion of the meeting would reconvene off camera.
- **Reconvene:** The President reconvened the public portion of the meeting, with no action taken.

ADJOURNMENT

Hearing no further business to come before this Council, the President declared the meeting adjourned.

DATE APPROVED: August 19, 2019

ATTESTED BY: John S. Roskovics
John S. Roskovics
President of Council

ATTESTED BY: LaVette E. Hennigan
LaVette E. Hennigan, MMC
Clerk of Council