

**ASHTABULA CITY COUNCIL MEETING MINUTES  
CITY OF ASHTABULA, OHIO  
4717 Main Avenue, Ashtabula, OH 44004**

**Organizational Meeting**

**Monday, December 2, 2019**

Council met in an **ORGANIZATIONAL MEETING**, as required by Ashtabula City Charter Section 10. The President of Council called the meeting to order at 6:30 p.m.

**Members Present:** Mr. John S. Roskovics (President)  
Mr. Michael Speelman (Vice President)  
Mrs. Kym Foglio (Ward 1)  
Mr. Calvin Crawford (Ward 2)  
Mr. Richard Quaranta (Ward 3)  
Vacant (Ward 4)  
Ms. Jane E. Haines (Ward 5)

**Member(s) Absent:** NONE

**Officer(s) Present:** Mrs. Stacy H. Senskey (Clerk of Council)  
Mrs. LaVette E. Hennigan (Clerk of Council)

**Officer(s) Absent:** Mr. James Timonere (City Manager)  
Mr. Michael Franklin (City Solicitor)  
Ms. Traci Welch (Director of Finance)  
These officers were not required to attend the meeting, but listed for historical purposes.

**Sunshine Law:** Conformity to the Sunshine Law was certified.

**Welcome:** The Deneen's, Mr. Earl Tucker, Mr. Todd Shimko, Mrs. Carolyn Sheldon

**I. CITY COUNCIL - MEMBER ROSTER**

Mr. Quaranta moved, Mr. Speelman seconded to accept the attached roster, as presented; motion CARRIED.  
Council Roster – page 4

**II. COMMITTEES of CITY COUNCIL**

**Roster**

Mrs. Foglio moved, Mr. Quaranta seconded to accept the attached roster, as presented; motion CARRIED.  
Committee Roster – page 5

The President announced changes will be made to the roster, once the Ward 4 vacancy is filled.

**Reports**

The President announced Committee chairs shall make their committee reports to the full Council at the regular meetings of Council. The Clerk of Council asked Committee Chairs to report to her any activity on behalf of Committee. Council Committee chairs should prepare their report from their own notes, as time may not permit Clerk to present committee minutes.

### **Committee Purposes**

Mr. Quaranta moved, Mrs. Foglio seconded to accept the Committee Purposes, as presented; motion CARRIED. Committee Purposes – pages 6-8

### **Report of Agenda Items**

Clerk of Council asked Committee chairs to review the attached report with their committee for purposes of removing items from, add items to or leaving as is. Ward 5 Councilor suggested each committee review their agenda items at their next meetings.

### **III. CITY COUNCIL RULES of ORDER**

Members were asked to review the rules, email suggested changes to Clerk of Council Senskey and the President will let the Clerk know when to set a work session to discuss. Ms. Haines moved, Mrs. Foglio seconded to accept the City Council Rules of Order, as presented; motion CARRIED.

### **IV. PRESIDENT'S REMARKS/COMMENTS/INSTRUCTIONS**

- Legislative Body's Responsibilities – the President asked the form be reviewed.
- The President told members that in order to permit conversations to flow freely there is no need to always be recognized by the chair (President / Presiding Officer) before speaking.

### **V. ADMINISTRATIVE MATTERS**

Members were asked if they wish to provide a brief biography, to place on the City's website. [www.cityofashtabula.com](http://www.cityofashtabula.com)

Members were given a hardcopy of the following items marked \* and told they may also be found on the City's website [www.cityofashtabula.com](http://www.cityofashtabula.com)):

- City Code of Ordinances will be updated October 2018 through to the end of 2019.
- \*Snow Removal Program
- \*Trash and Recycling Calendar – December 2019
- \*Leaf Pick Up Schedule
- \*Ward Boundaries
- Street Light Outages

The following administrative items were also touched upon:

- Travel & Training – contact Clerk of Council Senskey for more information
- Office supplies
- Photographs for Council Chambers
- Council Calendar

- Pastor Christopher McCain of Second Congregational Church plans to offer the opening prayer at Special and Regular meetings of the City Council throughout the winter months. If he is unable, the Ward 2 Councilor volunteered to offer the opening prayer.

**VI. MISCELLANEOUS**

- Clerk of Council Hennigan asked Council to be sure to review the calendar that the Clerk sends out.
- Clerk Hennigan advised Council to utilize the Codified Ordinances whenever possible. The City website offers a quick and easy way to search using key words and share with the citizens.
- Clerk of Council Hennigan explained her commitment to the City. Rather than leave Clerk of Council Senskey with unfinished business, Mrs. Hennigan plans to shorten her vacation time in order to complete certain past tasks. Therefore, she asks Council to consider paying her out for four days of unused vacation while she works to complete the tasks from her Clerkship.

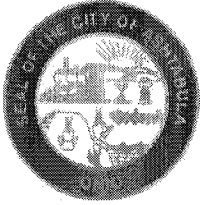
**ADJOURNMENT**

Hearing no further business to come before the Council, the President adjourned the meeting at 6:57 p.m.

DATE APPROVED: January 4, 2020

ATTESTED BY: John S. Roskovics  
John S. Roskovics  
President of Council

ATTESTED BY: Stacy H. Senskey  
Stacy H. Senskey  
Clerk of Council



**CITY OF ASHTABULA  
OFFICE OF THE CITY COUNCIL**

4717 Main Avenue  
Ashtabula, Ohio 44004

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Website: [www.cityofashtabula.com](http://www.cityofashtabula.com)

**CITY COUNCIL  
MEMBER ROSTER**

**JOHN S. ROSKOVICS**  
PRESIDENT

**MICHAEL D. SPEELMAN**  
Vice President

**KYM A. FOGLIO**  
Ward 1 Councilor

**CALVIN C. CRAWFORD**  
Ward 2 Councilor

**RICHARD A. QUARANTA**  
Ward 3 Councilor

Ward 4 Councilor - vacant

**JANE E. HAINES**  
Ward 5 Councilor

**STACY H. SENSKEY**  
Clerk of Council

Mr. John S. Roskovics	President (D)	964-3140 (h)
2629 Arlington Avenue	<b>12/01/2019 thru 11/30/2023</b>	998-4457 (f)
Ashtabula, Ohio 44004	<a href="mailto:cirosko@roadrunner.com">cirosko@roadrunner.com</a>	
*****		
Mr. Michael D. Speelman	Vice President (R)	910-459-9237 (c)
4312 Valleyview Boulevard	<b>12/01/2019 thru 11/30/2023</b>	998-4457 (f)
Ashtabula, Ohio 44004	<a href="mailto:michaelspeelman@yahoo.com">michaelspeelman@yahoo.com</a>	
*****		
Mrs. Kym A. Foglio	Ward 1 (D)	964-0321 (h)
1926 Walnut Boulevard	<b>12/01/2019 thru 11/30/2023</b>	998-4457 (f)
Ashtabula, Ohio 44004	<a href="mailto:kaharley@roadrunner.com">kaharley@roadrunner.com</a>	
*****		
Mr. Calvin C. Crawford	Ward 2 (D)	992-9221 (h)
2109 Harbor Avenue	<b>12/01/2019 thru 11/30/2023</b>	998-4457 (f)
Ashtabula, Ohio 44004	<a href="mailto:calvincrawford.ward2@gmail.com">calvincrawford.ward2@gmail.com</a>	
*****		
Mr. Richard A. Quaranta	Ward 3 (D)	964-8227 (h)
1821 West 19 <sup>th</sup> Street	<b>08/06/2018 thru 11/30/2021</b>	969-0397 (c)
Ashtabula, Ohio 44004	<a href="mailto:kissbandit46@yahoo.com">kissbandit46@yahoo.com</a>	998-4457 (f)
	<a href="mailto:richardquaranta16@gmail.com">richardquaranta16@gmail.com</a>	
*****		
Ward 4 (vacant)		
*****		
Ms. Jane E. Haines	Ward 5 (R)	998-1635 (h)
1400 Bunker Hill Road	<b>12/01/2017 thru 11/30/2021</b>	998-4457 (f)
Ashtabula, Ohio 44004	<a href="mailto:janehainescitycouncil@gmail.com">janehainescitycouncil@gmail.com</a>	
*****		
Mrs. Stacy H. Senskey	Clerk of Council	992-7119 (o)
5945 Gerald Rd	<b>Appointed (9/3/2019)</b>	998-4457 (f)
Ashtabula, Ohio 44004	<a href="mailto:clerkofcouncil@ashtabulacity.com">clerkofcouncil@ashtabulacity.com</a>	
*****		

(h) = home                      (f) = fax                      (o) = office                      (c) = cellular



**CITY OF ASHTABULA  
OFFICE OF THE CITY COUNCIL**

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COMMITTEE ROSTER**

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JOHN S. ROSKOVICS  
PRESIDENT

MICHAEL D. SPEELMAN  
Vice President

KYM A. FOGLIO  
Ward 1 Councilor

CALVIN C. CRAWFORD  
Ward 2 Councilor

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VACANT  
Ward 4 Councilor

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Ward 5 Councilor

STACY H. SENSKEY  
Clerk of Council

**COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/PARKS & RECREATION (CD/ED/P&R)**

**MEETING DATE/TIME: (2<sup>nd</sup> Tuesday @ 4:00 p.m.)**

Jane Haines – Chair and Council’s Liaison to Ashtabula City Parks & Recreation Board

Richard Quaranta – Vice Chair

John Roskovics

**FINANCE & PERSONNEL - (F&P)**

**MEETING DATE/TIME: (2<sup>nd</sup> Friday @ 8:00 a.m.)**

Kym Foglio – Chair

John Roskovics – Vice Chair

Richard Quaranta

**PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS - (PW/PU/C/S)**

**MEETING DATE/TIME: (4<sup>th</sup> Monday @ 5:00 p.m.)**

Calvin Crawford – Chair

Richard Quaranta – Vice Chair

John Roskovics

**SAFETY FORCES - (SF)**

**MEETING DATE/TIME: (4<sup>th</sup> Monday @ 8:00 a.m.)**

Michael Speelman - Chair

Kym Foglio – Vice Chair

Jane Haines

- The Council President will serve as ex-officio member of all committees with the exception of the committee(s) on which, he/she is an actual member
- Meetings will take place in the rooms noted below unless otherwise announced

**MEETINGS**

Committee Meetings  
Pre-Council Meetings  
Regular Meetings  
Public Hearings  
Special Meetings  
Work Sessions

**MEETING LOCATIONS**

August A. Pugliese Conference Room (Muni Bldg 2<sup>nd</sup> Floor)  
Muni. Bldg. Pre-Council Chambers – 1<sup>st</sup> Floor - 6p  
Muni. Bldg. Council Chambers - 1<sup>st</sup> Floor - 7p  
Muni. Bldg. Council Chambers - 1<sup>st</sup> Floor  
August A. Pugliese Conference Room (Muni Bldg 2<sup>nd</sup> Floor)  
August A. Pugliese Conference Room (Muni Bldg 2<sup>nd</sup> Floor)

# ASHTABULA CITY COUNCIL COMMITTEE PURPOSES

As the Legislative Branch of government, City Council is responsible for working closely with the Administrative Branch of government to consider legislation (ordinance and resolutions) pertinent to the operations of our local government. The list below reflects the functions of each committee. Committees act as review boards but are unable to make decisions void of a majority vote of the full Council.

## COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/PARKS & RECREATION

- **Community Development**

- Support community events and projects by attending and/or volunteering
- Generate solutions to common community problems and issues
- Meet with community leaders, companies and organizations to:
  - Learn about what they are doing
  - Exchange ideas on how to enhance our community
  - Determine what the Legislative Branch of government may do to help them succeed
- Report activities of committee and community events and projects at regular council meetings or via email notices

- **Economic Development**

- Support project and efforts to improve the economic, social and well-being of the residential and business communities
- Meet with community leaders, companies and organizations to:
  - Learn about what they are doing
  - Exchange ideas on how to enhance our community
  - Determine what the Legislative Branch of government may do to help them succeed
- Report activities of committee and community events and projects at regular council meetings or via email notices

- **Parks & Recreation**

- Support projects and efforts to enhance the communities quality of life
- Work closely with and review projects of the Ashtabula City Parks and Recreation Board
- Ensure Parks & Recreation Levy funds are being spent in accordance with levy campaign promises
- Announce events

## **FINANCE & PERSONNEL**

- **Finances**

- The Legislative Branch 'holds the purse strings' of local government; therefore works closely with the Finance Director and City Manager to:
  - Discuss
  - Review
  - Make suggestions
  - Make legislation requests

- **Personnel**

- Address personnel matters in the departments that report to Council
  - [Clerk of Council] and [Finance Department]
- Approve Fire and Police Chief hires
- Approve union contract financing
- City Manager Jim Timonere welcomes Council President or committee designee to attend union contract negotiations; President said he will leave up to committee to attend

## **PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS**

- **Public Works/Public Utilities/Cable**
  - Work with City Manager to address concerns re:
    - Streets, Sewers, Sanitation, Water Pollution, Street Lighting, Recycling
    - Address legislation needs pertinent to departmental operations
    - Residential water, electric, gas, and cable
    - Meet with utility and cable providers to discuss local government and residents are facing with their services, fees, etc
  
- **Schools**
  - Keep lines of communication open with School Board and Superintendent in order to work together
  - Support Mission Statement
  - Support school activities
  - Announce school events

## **SAFETY FORCES**

- **Police and Fire**
  - Address legislation needs pertinent to the functions of the departments
  - Address legislation needs pertinent to the functions of the Civil Service Commission
  
- **Request traffic control studies and recommendations**