

ORDINANCE NO. 2022-19

AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES OF THE ASHTABULA CITY MUNICIPAL COURT AND PROBATION DIVISIONS

WHEREAS, the Ohio Revised Code requires that provision be made for the compensation of employees of the Ashtabula Municipal Court as set forth in Sections 1901.31, 1901.32 and 1901.33; and,

WHEREAS, the Judge of the Ashtabula Municipal Court and/or the City, in accordance with their respective authority and responsibility, have determined the amount and rate of compensation to be paid for the positions described in the attached exhibit; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. Employees of the Ashtabula Municipal Court and Probation Divisions shall receive from the City treasury the following compensation, wages and salaries retroactive to January 1, 2022 (note: all amounts are in dollars unless otherwise indicated):

See Exhibit A

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of R. C. Section 121.22.

SECTION 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: February 7, 2022

John S. Roskovics
John S. Roskovics
President of Council

Vote:

Table with 3 columns: Name, Yea, Nay. Rows include Roskovics, Speelman, Foglio, Crawford, Holman, Mills, and Haines.

ATTEST: Stacy H. Senskey
Stacy H. Senskey
Clerk of Council

APPROVED: James M. Timonere
James M. Timonere
City Manager

Approved as to form and correctness this 7 day of February, 2022.

Cecilia M. Cooper
Cecilia M. Cooper
Ashtabula City Solicitor

Exhibit A

MUNICIPAL COURT (Per Court Journal Entry)

Court Administrator	\$ 39,665.60 /yr.
Supervisor Deputy Clerk-Traffic/Criminal	\$ 50,044.80 /yr.
Supervisor Deputy Clerk-Civil	\$ 39,582.40 /yr.
Deputy Clerks	\$ 15.00 /hr. to \$ 23.05 /hr.
Bailiffs / Acting Bailiffs (part-time)	\$ 14.52 /hr.
Supervisor Deputy Bailiff/Court Security Officer (part-time)	\$ 17.05 /hr.
Deputy Bailiffs / Court Security Officers (part-time)	\$ 16.22 /hr. to \$ 16.80 /hr.
Senior Probation Officer/Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 46,009.60 /yr.
Probation Officer / Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 50,000.00 /yr. to \$ 52,000.00 /yr.
Magistrate (part-time)	\$ 25.09 /hr.
Drug Court Administrator / Deputy Bailiff ((Paid- Recovery Court Grant) part-time))	\$ 26.14 /hr.

MUNICIPAL COURT (Per Council's Authority)

Clerk of Court (Authority yet to be determined - holds 2 titles...Court Administrator as well)	\$ 39,665.60 /yr.
Senior Probation Officer/Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 46,009.60 /yr.
Probation Officer / Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 50,000.00 /yr. to \$ 52,000.00 /yr.

MUNICIPAL COURT (Per Ohio Revised Code)

Judge	\$ 37,950.00 /yr.
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IN THE ASHTABULA MUNICIPAL COURT
ASHTABULA, OHIO

FILED

2022 FEB 01 8:46 AM

ASHTABULA
MUNICIPAL COURT

IN RE: 2022 SALARY AND WAGES
ASHTABULA MUNICIPAL COURT

JOURNAL ENTRY
2ND AMENDED
February 1st, 2022

This matter came before the Court for the purpose of establishing the 2022 Salary and Wages for the Ashtabula Municipal Court and the Probation Department of the Ashtabula Municipal Court. The Ashtabula Municipal Court's salary and wage will include the following:

AMC 2022 Spreadsheet for the purpose of designating the positions of the Court, Hourly Rate, Employee Status and Account Distribution. * Please note that not every employee received a 3% raise. Some employees received more and/or some employees received less. Refer to the spreadsheet for hourly rates including the raises.

The Court will have 7 part-time employees (3 of which there is a 50/50 split between City and Court Security Fund and 1 paid entirely out of a grant), 14 full-time employees (1 of which will be compensated 50% out of Probation Fund and 50% out of General Fund and 2 of which will be paid partly out of the General Fund and the Court Special Project Fund), the Judge, and 1 Consultant paid entirely out of the Court Computer Fund.

The following 3 deputy clerks hourly salary which includes the 3% raise will be as follows:

DeAundra Haskins	\$16.67/hour
Tamara Melnik	\$17.07/hour
Arlene Serrano	\$17.07/hour

Jill Bower's salary will be compensated 50% out of Probation Fund 214.116.5101 and 50% City general fund. Jill Bower's title will change to Senior Probation Officer / Deputy Bailiff and will be compensated \$3,000 as Deputy Bailiff. The \$3,000 will be included in her hourly rate.

Jeff Raisian's salary will be compensated as follows \$46,592.00 to be paid out of general fund and \$5,408.00 to be paid out of 420 Court Special Projects Fund as a Deputy Bailiff/Specialized Docket Probation Officer. The \$5,408.00 will be included in his hourly rate.

David Gugliermo's salary will be compensated as follows \$45,900.00 to be paid out of general fund and \$4,100.00 to be paid of 420 Court Special Projects Fund as a Deputy Bailiff / Specialized Docket Probation Officer. The \$4,100.00 will be included in his hourly rate.

The Court will be contracting with NAD Holdings Inc. for IT services and support. Said agreement will be paid out of the Court Computer Fund 215.116.5101 and will be paid monthly at the rate to be determined.

Kathy Kasputis, Drug Court Administrator will be paid 100% out of Recovery Court grant. The grant has already been received.

Maria Rivera will receive \$1,500.00 to be paid out of Court Special Projects Fund 420 January 28, 2022.

Tamara Melnik will receive \$250.00 (bi-annually) to be paid out of Court Special Fund 420 January 28, 2022 and July 29, 2022.

Tonja Amato will receive \$1,000.00 (bi-annually) to be paid out of Court Special Fund 420 January 28, 2022 and July 29, 2022.

DeAundra Haskins will receive \$322.00 (bi-annually) to be paid out of Court Special Fund 420 January 28, 2022 and July 29, 2022

Robert Zimmerman will receive \$416.00 to be paid out of the Court Security Fund 216.116.5101 January 28, 2022. This shall occur quarterly.

Rick Alderman will receive \$624.00 to be paid out of the Court Security Fund 216.116.5101 January 28, 2022. This shall occur quarterly.

Kenneth Vanyo will receive \$208.00 to be paid out of the Court Security Fund 216.116.5101 January 28, 2022. This shall occur quarterly.

The Court will provide \$5,000 to the General Fund for security services provided by the Ashtabula Police Department. The monies will come out of the Court Special Project Fund 420.116.5101 and will be paid out at the end of the year.

The Court will need an additional \$30,000.00 for server upgrades. (See attached quote). This amount will need to come out of the Permanent Improvement fund since this is anticipated to last more than 5 years.

IT SHALL BE NOTED IF AT ANY TIME THE ABOVE GRANT MONIES, COURT SECURITY AND/OR COURT COMPUTER FUNDS BECOME DEFICIENT THEN, THE MONIES SHALL COME OUT OF THE COURT SPECIAL PROJECT FUND 420.116.5101.

IT IS HEREBY ORDERED, ADJUDGED AND DECREED, that the City Council for the City of Ashtabula, Ohio shall appropriate the sums, for the reasonable and necessary operation of the Ashtabula Municipal Court for the calendar year 2022.

IT IS SO ORDERED.


LAURA DIGIACOMO, JUDGE
ASHTABULA MUNICIPAL COURT

28-706