

ORDINANCE NO. 2023 – 174

AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES OF THE ASHTABULA CITY MUNICIPAL COURT AND PROBATION DIVISIONS

WHEREAS, the Ohio Revised Code requires that provision be made for the compensation of employees of the Ashtabula Municipal Court as set forth in Sections 1901.31, 1901.32 and 1901.33; and,

WHEREAS, the Judge of the Ashtabula Municipal Court and/or the City, in accordance with their respective authority and responsibility, have determined the amount and rate of compensation to be paid for the positions described in the attached exhibit; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. Employees of the Ashtabula Municipal Court and Probation Divisions shall receive from the City treasury the following compensation, wages and salaries effective January 8, 2024 (note: all amounts are in dollars unless otherwise indicated):

See Exhibit "A"

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of R. C. Section 121.22.

SECTION 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: December 18, 2023

John S. Roskovics
John S. Roskovics
President of Council

Vote:

Table with 3 columns: Name, Yea, Nay. Rows include Roskovics, Simeone, Foglio, Guerriero, Holman, Mills, DiGiacomo.

ATTEST:

Marie Yvrose Augustin
Marie Yvrose Augustin
Finance Director

APPROVED:

James M. Timonere
James M. Timonere
City Manager

Approved as to form and correctness this 18 day of December, 2023.

Cecilia M. Cooper, Esq.
Cecilia M. Cooper, Esq.
Ashtabula City Solicitor

Exhibit A

2024

MUNICIPAL COURT (Per Court Journal Entry)

Court Administrator	\$ 41,704.00 /yr.
Supervisor Deputy Clerk-Traffic/Criminal	\$ 53,123.20 /yr.
Supervisor Deputy Clerk-Civil	\$ 42,452.80 /yr.
Deputy Clerks	\$ 16.00 /hr. to \$ 24.51 /hr.
Temporary, Part-Time Deputy Clerk	\$ 16.00 /hr.
Bailiffs / Acting Bailiffs (part-time)	\$ 15.40 /hr.
Supervisor Deputy Bailiff/Court Security Officer (part-time)	\$ 18.39 /hr.
Deputy Bailiffs / Court Security Officers (part-time)	\$ 18.03 /hr.
Acting Bailiff/Court Security Officer (part-time)	\$ 10.82 /hr.
Senior Probation Officer/Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 49,004.80 /yr.
Probation Officer / Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 51,084.80 /yr. to \$ 53,081.60 /yr.
Magistrate (part-time)	\$ 28.14 /hr.
Drug Court Administrator / Deputy Bailiff ((Paid- Recovery Court Grant) part-time))	\$ 27.66 /hr.

MUNICIPAL COURT (Per Council's Authority)

Clerk of Court (Authority yet to be determined - holds 2 titles...Court Administrator as well)	\$ 41,704.00 /yr.
Senior Probation Officer/Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 49,004.80 /yr.
Probation Officer / Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 51,084.80 /yr. to \$ 53,081.60 /yr.
Bailiffs / Acting Bailiffs (part-time)	\$ 15.40 /hr.
Supervisor Deputy Bailiff/Court Security Officer (part-time)	\$ 18.39 /hr.
Deputy Bailiffs / Court Security Officers (part-time)	\$ 18.03 /hr.
Acting Bailiff/Court Security Officer (part-time)	\$ 10.82 /hr.

MUNICIPAL COURT (Per Ohio Revised Code)

Judge	\$ 37,950.00 /yr.
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IN THE ASHTABULA MUNICIPAL COURT
ASHTABULA, OHIO

11/14/23

IN RE: 2024 SALARY AND WAGES
ASHTABULA MUNICIPAL COURT

JOURNAL ENTRY
AMENDED

This matter came before the Court for the purpose of establishing the 2024 Salary and Wages for the Ashtabula Municipal Court and the Probation Department of the Ashtabula Municipal Court. The Ashtabula Municipal Court's salary and wage will include the following:

AMC 2024 Spreadsheet for the purpose of designating the positions of the Court, Hourly Rate, Employee Status and Account Distribution. Please note that most every employee received a \$1.00 raise which includes the 2 percent. One employee received more. Refer to the spreadsheet for hourly rates.

The Court will have the following employees:

14 full time employees
8 part time employees
For a total of 22 employees

1 full time employee: 60% paid by General Fund, 40% paid by Ashtabula County
4 part time employees: 60% paid by General Fund, 40% paid by Ashtabula County
1 part time employee is paid by a grant

Employees paid by Court Funds/General Fund:

3 full time employees (entire Probation Dept) is paid by General Fund, Probation Fund, IDAT surplus and/or Special Project Fund
2 part time employees (Court Security Staff) paid 50% out of General Fund and 50% out of Court Security Fund

1 IT consultant paid entirely from Computer Fund and IDAT surplus

Jill Bower's salary will be compensated 50% out of Probation Fund 214.116.5101 and 50% City General fund.

Andrew Schiemann salary will be compensated as follows \$49,004.80 (96%) to be paid out of general fund and \$2,080.00 (4%) to be paid out of Probation Fund 214.116.5101 as a Deputy Bailiff. The total compensation is \$51,084.80.

David Guglielmo's salary will be compensated as follows \$46,921.47 (88.5%) to be paid out of general fund and \$6,160.13 (11.5%) to be paid out of IDAT surplus as a Deputy Bailiff / Specialized Docket Probation Officer. The total compensation is \$53,081.60.

The Court will be contracting with NAD Holdings Inc. for IT services and support. Said agreement will be paid out of the Court Computer Fund 215.116.5101 (\$38,400.00) and IDAT surplus (\$9,600.0) for a total of \$48,000.00.

Kathy Kasputis, Drug Court Administrator will be paid out of Recovery Court grant. The grant has already been received. Any leftover monies for her salary will come out of IDAT surplus (\$14,239.87) BEFORE Court Special Projects Fund 220.

Kathy Kasputis will receive \$750.00 (bi-annually) to be paid out of Recovery Court grant January 26, 2024 and July 26, 2024. The grant has already been received.

Maria Rivera will receive \$800.00 (bi-annually) to be paid out of Court Special Projects Fund 220 January 26, 2024 and July 26, 2024.

Tamara Melnik will receive \$675.00 (bi-annually) to be paid out of Court Special Fund 220 January 26, 2024 and July 26, 2024.

Dawn Knapp will receive \$425.00 (bi-annually) to be paid out of Court Special Fund 220 January 26, 2024 and July 26, 2024.

Arlene Serrano will receive \$425.00 (bi-annually) to be paid out of Court Special Fund 220 January 26, 2024 and July 26, 2024.

Tonja Amato will receive \$1,550.00 (bi-annually) to be paid out of Court Special Fund 220 January 26, 2024 and July 26, 2024.

DeAundra Haskins will receive \$425.00 (bi-annually) to be paid out of Court Special Fund 220 January 26, 2024 and July 26, 2024.

Rick Alderman will receive \$636.00 to be paid out of the Court Security Fund 216.116.5101 January 26, 2024. This shall occur quarterly.

Kenneth Vanyo will receive \$425.00 to be paid out of the Court Security Fund 216.116.5101 January 24, 2024. This shall occur quarterly.

Kenneth Drain will receive \$425.00 to be paid out of the Court Security Fund 216.116.5101 January 24, 2024. This shall occur quarterly.

Rick Alderman will receive \$1,100.00 to be paid out of the Court Security Fund 216.116.5101 January 24, 2024.

The Court will provide \$5,000.00 to the General Fund for security services provided by the Ashtabula Police Department. The monies will come out of the Court Security Fund 216.116.5101 and will be paid out at the end of the year.

The Court will provide \$20,000.00 to the General Fund to offset the raise for employees above the 2 percent. The monies will come out of the Court Special Project Fund 220.116.5101.

IT SHALL BE NOTED IF AT ANY TIME THE ABOVE GRANT MONIES, COURT SECURITY AND/OR COURT COMPUTER FUNDS BECOME DEFICIENT THEN, THE MONIES SHALL COME OUT OF THE COURT SPECIAL PROJECT FUND 220.116.5101.

IT IS HEREBY ORDERED, ADJUDGED AND DECREED, that the City Council for the City of Ashtabula, Ohio shall appropriate the sums, for the reasonable and necessary operation of the Ashtabula Municipal Court for the calendar year 2024.

IT IS SO ORDERED.

Laura DiGiacomo
LAURA DIGIACOMO, JUDGE
ASHTABULA MUNICIPAL COURT

29-439

FILED
ASHTABULA MUNICIPAL COURT

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